

NEW STRUCTURE ADDRESS FORM

Complete the following before submitting this form to Pat in the Listers Office:

NOTE: 1 - 5 must be completed before a street number can be assigned.

- 1) DATE _____
- 2) NAME _____ PHONE # _____
- 3) MAP LOT # _____
- 4) ROAD NAME _____ *TOWN OR PRIVATE?
- 5) Which side of the road is it on [from lowest number]? [LEFT/RIGHT]

Is the driveway center staked & clearly marked? [YES/NO] This will need to be done before we can measure for your number.

- 6) ADDRESS [or owner] of existing structure on same road _____
- 7) IS existing structure on the SAME SIDE of the road ? [YES /NO]
- 8) DOES the existing structure come BEFORE the NEW STRUCTURE on the road? [YES/NO]

OFFICE ONLY:

_____ * If Driveway Permit is needed send to Public Works

_____ Other – send to Tom Ritland at Emergency Services

DISTANCE along road from nearest existing structure or beginning of road _____
[Entrance point along road/driveway center to driveway center]

Name of person supplying distance OR new address number _____

Return this form to Pat [Listers office] as soon as possible

STREET NUMBER: _____

Cc: Planning & Development Services, Allyn Ricker – Public Works Department

F: E911

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