

**Town of Hartford Committee on Racial Inequality**  
**Wednesday, January 3<sup>rd</sup>, 2018**  
**7pm to 8:30pm**

<b>Item</b>	<b>Notes</b>	<b>Facilitator</b>	<b>Time</b>
Welcome, Agenda Review	Happy New Year!	Chair	7pm – 7:05
Interactions & Review of Minutes	Comment on previous meetings & minutes. Review/Amend group norms.	Chair	7:05 – 7:15
Basic Process	Discuss how we can continue to improve our organization and process, including an introduction to Trello boards	Chair	7:15 – 7:30
Committee Applications	Review status of incoming applications. Discuss acceptance criteria for new members & draft/wording of appeal to applicants	Chair	7:30 – 8:00
CATV Taping	Decide on whether future meetings should be taped (and broadcast) by CATV	Chair	8:00 – 8:15
Next Steps & Closing Statements	Review of t. Suggestions for next meeting.	Chair	8:15 – 8:30