

**Hartford Energy Commission Meeting
Thursday, February 28, 2019 - 6:30pm
Room 312, Hartford Town Hall
171 Bridge Street, WRJ**

AGENDA

Item	Time (minutes)	Clock time at end
Additions/Changes to the Agenda	5	6:35
Review and approve draft minutes of 2019-01-24 meeting (motion req.)	10	6:45
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Finalize plans for HEC table during Town Meeting	10	6:55
Define work group objectives for March	20	7:15
Consider creating a HEC mission statement	20	7:35
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Municipal Projects Update (Geoff)	15	7:50
Updates from CROH (Niki, Lynn)	10	8:00
Misc. updates & news (Erik)	5	8:05
Explore potential agenda items for March meeting: <ul style="list-style-type: none"> • Informational one-pagers, case studies, testimonials, editorials, blog posts, video clips • How-to / Tips web portal 	10	8:15

NEXT REGULAR MEETING: Scheduled for March 28, 2019, Hartford Town Hall, 6:30PM

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Supporting Information for Agenda

Tabling at Town Meeting Day

- Where: High school gym
- When: Sat. 3/2 - 9-10am and during lunchtime
- Who: Ryan, Alan, Lynn, Erik, Niki and Geoff – to be confirmed
- What (at table): Badges, HEC banner, give-aways, quarter sheet, laptop for Go! Vermont signups, transportation spending infographic
- Why: what's the HEC, Go! Vermont campaign, Town Plan Meetings

Proposed Work Group Objectives for March

1. Using Energy Plan, identify top priorities
2. For each priority, define realistic, measurable “year-end” objectives
3. For each priority, create a campaign or project plan (with scope, timeline, milestones, resources {volunteers, media materials, funding, subject matter experts, etc.}, dependencies, risks, stakeholders, partners, etc.)
4. Copy draft artifacts to Sharepoint

HEC Mission Statement

1. Consider replacing or prefacing the [Goals on HEC web page](#) with a mission statement. The rationale for doing this:
 - a. It is time to revisit the topic of what we do / who we are
 - b. Need a concise statement to guide future work and serve as “elevator pitch” (and description on printed material)
 - c. Measurable goals and targets are now defined in the Energy Chapter
2. Food for thought: which [motivating factors](#) does HEC consider most relevant?
3. Identify volunteers to draft a mission statement to present to HEC during March meeting.

Goals (from the HEC web page)

- To ensure that energy supplies will be reliable, affordable and environmentally sound
- To increase public awareness of energy issues and build public support for energy efficiency and sustainable energy policies
- To promote least cost planning, or life cycle costing, which considers all costs of energy production and use, including environmental and social costs
- To promote the development of local renewable resources as a replacement for imported non-renewable resources
- To reduce energy demands for transportation
- To reduce the adverse environmental impacts associated with energy consumption
- To reduce the overall energy consumption within the Town through conservation and efficiency
- To save financial and natural resources by encouraging the conservation and efficient use of energy in the Town and region

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Motivating Factors

What are the motivating factors for your energy group? Please select your TOP THREE. (taken from the Vital Communities survey for the Energy Roundtable)

- Save the town and citizens money
- Reduce energy use
- Strengthen community
- Reduce carbon footprint
- Increase awareness of energy issues
- Reduce reliance on foreign fuels
- Strengthen the local economy
- Transition to a clean energy community

Municipal Projects Update

1. Wastewater efficiency - looking into VFDs for pumps for increased efficiency.
2. EV RFP - RFP Round 2 for electric vehicle for Town Manager. Looking for leasing options on EVs with range >200 mi or option to trade in after Year 1 for vehicles with range <200 mi
3. Wilder Well solar - project complete and generating credits. In discussions with HFI re: sharing credits.
4. Olcott Falls Efficiency Campaign - Completed door-to-door effort and had 14+ sign ups for energy services. Concept successful and hoping to replicate
5. Telematics - pulling the plug. Savings not materializing for multiple reasons including workload of department heads. Data suggest idle reduction technology could be a good investment.
6. WABA - looking into [REALice technology](#) to resurface ice with cold water instead of ~150 degree water normally used.

Potential Informational One-pagers

HEC compiled this preliminary list in 2018.

Next Steps: 1. Add additional candidates 2. Prioritize (based on immediate needs and synergy with campaign/project plans) 3. Identify point person(s)

- GHG Emissions
- List of municipal projects and realized/projected savings
- List of non-municipal projects and realized/projected savings
- Energy saving programs available
- Housing loans available
- Summary of Energy Chapter Goals (for HEC members for talking points)