

West Hartford Library Trustees  
West Hartford Library  
May 14, 2018

Present: Judith Roberts, Jeff Moreno, Harry Dorman; Director: Sandi Carey; Guest: Lara Keenan, Vermont Department of Libraries, State Library Consultant, Governance and Management

The meeting was called to order at 3:05

The purpose of the meeting was to hear a presentation by and have a discussion with Keenan about Vermont libraries, boards of trustees and opportunities for improvement.

Keenan provided a thoughtful and insightful 65 slide presentation on such items as: duties of trustees, roles of trustees and director, relationships with Friends groups, laws and rules governing trustee work, best practices for trustees, succession planning, relationships with the community and meeting its needs and relationships with the town's selectboard.. She also provided a listing of resources/references on a number of matters which trustees might find helpful.

Questions were asked and answered and a good discussion ensued. The Board and Director expressed their appreciation of Keenan's time and effort.

The meeting was adjourned at 4:30.

The next meeting will be on May 16, 2018 at the West Hartford Library at 6:00 pm.

Respectfully Submitted,  
Harry Dorman, Secretary

These are draft minutes, subject to approval