

West Hartford Library Trustees
West Hartford Library
July 25, 2018

Present: Judith Roberts, Jeff Moreno, John Newton, Harry Dorman; Friends: Barbara Gherardi

The meeting was called to order at 6:06 and the Pledge of Allegiance given.

Public Comments: none

Secretary's Report: Upon motion made and duly seconded the minutes of the June 19, 2018 meeting were approved.

Treasurer's Report: Newton noted that YTD, \$38,471 had been expended and an additional \$5929 encumbered [shelving] leaving a balance of \$800. Should there be another expenditure it would need to be committed by the end of the week. Carey will be asked. It was noted that the budget had been very successfully managed to come below plan by such a small amount. Newton also reported on a worker's compensation claim by a per diem employee of the Library. She has been offered a day a week for the remainder of the summer. No response has been received.

Director's Report: Director on leave, to return on Monday.

Friend's Report: Gherardi reported on the Village Party to be held on 8/18. Will include barbecue, book sale, yard sale and a bouncy house. Ben and Jerry, may be providing free ice cream.

Old Business: none

New Business: Dorman noted that a recent review of the agreement between the Library and the Town of Hartford may expire in 2019 and therefore should be an item for the coming year. It was signed in 2014. However the duration of the agreement was changed from 5 to 10 years, though the termination year remained 2019. Dorman will check with the Town to determine their understanding of the agreement.

Roberts discussed the use of sick days for the Director. She is apparently eligible for at least 24 hours of sick pay according to current VT law. However she may have accrued more sick time through the benefit program of the Town of Hartford. Carey should submit that for which she is eligible/wishes to receive.

Roberts expressed an interest in the Board discussing the Director's use of her time. To be included in a future agenda.

Upon motion duly made and seconded, the meeting was adjourned at 7:00. The next meeting will be on Wednesday, August 22, 2018 at the West Hartford Library.

Respectfully Submitted,
Harry Dorman, Secretary

These are draft minutes, subject to approval