

Ad-Hoc Climate Advisory Committee Meeting 1
Thursday, October 31st, 2019 – 5:00-6:00 PM
Hartford Town Hall, Room 2

Item	Minutes Planned	End Time
Introductions	10	5:10
Review of the Agenda	5	5:15
Review the Committee's Charge	5	5:20
Elect Officers. Note: Please consider if you would like to fulfil the role of Chair, Vice-Chair, or Secretary. We will entertain brief discussion, followed by motions to nominate each position or all three as a slate. Once a Chair is elected, he or she will facilitate the remainder of the meeting. (Motion Required)	15	5:35
Review and discuss examples of Climate Emergency Declarations and discuss process for bringing proposed draft to the Committee	15	5:50
Set Meeting Frequency and Subsequent Meeting Times	5	5:55
Final Words and closing	5	6:00