

West Hartford Library
Trustees Meeting
Thursday 8/22/2019, 10:30AM

Present: Judith Roberts, Jeff Moreno, Harry Dorman, Gerda Gofberg; Director: Sandie Cary,
Friends: Barb Gheradi

The meeting was called to order at 10:44 AM, and the Pledge of Allegiance given.

Secretary's Report: Upon motion duly made and seconded, the minutes of the July 22, 2019 meeting were approved.

Treasurer's Report: Harry Dorman received report from the town: \$43,052 out of \$47,000 was spent the last fiscal year, showing that the library has used 90% of its budget. \$2,500 was encumbered for the new computer and two Ipads. Dorman will do an analysis on how and where the budget money is spent.

Director's Report: The craft nights continue to be very popular, and the community room is well used.

The summer reading program had successful events including a joint event with the Hartford library, a puppet show during the village party and a live animal program. On August 28, VINS is bringing live birds.

The village party was successful despite some rain. The Friends put in many hours of volunteering making the barbecue and book sale profitable (netting over \$650). Over 200 people attended.

Farmers Market continues, but attendance is lower than it was last year.

The inter- library loan is very efficient for borrowing books from Vermont's libraries, and we also have a courier system costing us \$750, but we can now apply for a state grant which will pay half.

Ongoing issues include the computers' software, the hot water heater, the night light beacon and the garden issue.

A new volunteer is helping with cataloguing. September programs will include a talk on Haiti, and Bob Littletree will speak about the Emerald Ash Borer.

Friends Report: As mentioned in the Directors report, the village party was very successful. Carolyn Rogers and her family put in many volunteer hours.

New Business: Judy Roberts has researched locating the appropriate form to use the for Library Directors performance review. She will email the trustees with samples and await suggestions. The Library Director will have a copy of the form to be used before the review is formally done.

A suggested service of the library is to deliver books to West Hartford patrons unable to visit the library.

Upon motion duly made and seconded, the meeting was adjourned at 11:32AM. The next meeting will be on Tuesday, September 17, 2019 at 10:30 am at the West Hartford Library.

Respectfully Submitted, Gerda Gofberg, Secretary

Signed By: _____ Date: _____

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