



**TOWN OF HARTFORD  
SELECTBOARD AGENDA  
BUDGET WORKSHOP**

Thursday, January 4, 2018 at 6:00 P.M.

Hartford Town Hall

171 Bridge Street

White River Junction, Vermont 05001

**Present:** Richard Grassi, Selectboard Chair; Dennis Brown, Selectboard Vice Chair; Simon Dennis, Selectboard Member; Rebecca White, Selectboard Member; Alan Johnson, Selectboard Member; Mike Morris, Selectboard Member; Leo Pullar, Town Manager; Lana Livingston, Administrative Assistant; Everette Hammond, Acting Director of Public Works; Lannie Collins.

**Absent:** Sandra Mariotti, Selectboard Clerk.

<http://catv.cablecast.tv/CablecastPublicSite/show/6861?channel=1>

**I. Call to Order Selectboard Meeting**

Selectboard Chair, Richard Grassi called the meeting to order at 6:00 P.M.

**II. Pledge of Allegiance**

Selectboard Member, Mike Morris led the Pledge of Allegiance.

**III. Order of Agenda – there were no changes to the order of the Agenda.**

**IV. Selectboard**

**1. Budget Workshop:**

- a. Fee Schedule: Town Manager, Leo Pullar reviewed the Fee Schedule.

Overview recommendations:

Recreation and Parks:

No fees from the Pool as it will be closed for repair or permanently.

WABA – no proposed increase.

Parks – no proposed increase.

Athletics fields, Courts, Youth and Adult programs – no proposed increase.

Public Works/Highways: No proposed increases.

Water and Wastewater: proposed 10% increase.

Solid Waste and Recycling: No proposed increases. Commercial Rates-Accepted Recyclables – change from \$37.80 to no charge. Leo Pullar reported that a citizen asked if there could be a flat fee for Senior Citizens.

Police: Special Duty increase, Liquor License Records Certification to \$25 and

VIN Verification to \$5.00. Dispatch contracts are increased

Fire & EMS: No proposed increases.

Planning and Development: Some items were removed. Cleaning up the fees and took out redundancies.

The fees become effective July 1, 2018.

b. Budget Recommendation:

\$15,729,441.10

Increase of \$444,874.10 (2.9%) Over FY18 Budget.

Leaves \$13,186,714.10 to be Raised by Taxes.

Equates to a Tax Rate of \$0.9906, an Increase of 3.3 Cents.

Request is \$13,662.90 Under 3% Increase Goal.

Budget Impacts:

9% Increase in Healthcare Costs.

14% Increase in Worker's Compensation Insurance.

10% Increase in Property & Liability Insurance.

Must Funds:

Total - \$11,929,042.30 (\$11,318,259.90)

Personnel Costs - \$8,243,810.64 (\$7,925,369.94)

- Salaries - \$6,136,758.17 (\$5,895,642.94)
- Overtime - \$505,250.00 (No Change)
- FICA - \$508,027.47 (\$490,201.00)
- Worker's Comp - \$616,655.00 (\$582,654.00)
- Retirement - \$476,234.00 (\$451,622.00)

Healthcare - \$1,518,723.10 (\$1,226,381.40)

- BC/BS - \$957,010.10 (\$958,634.00)
- Dental - \$90,730.00 (\$89,983.00)
- HRA - \$155,183.00 (\$151,833.50)
- Life Insurance - \$28,329.50 (\$25,054.90)
- AD&D - \$886.00 (\$876.00)
- Retiree Healthcare - \$287,497.00 (No Change)

Other - \$2,166,508.56

- Telephone - \$64,871.00
- Property & Liability Insurance - \$337,027.24
- W. Hartford Library - \$59,885.19
- Debt Services - \$1,063,417.00
- Curbside Recycling - \$192,500.00
- County Taxes - \$102,000.00
- Senior Services - \$149,112.13
- Restricted Appropriations - \$197,696.00
- Also Fuel (All Types), Water, Licenses, and Contracts.

Not Funded:

- Part Time IT Technician
- Part of Hartford Cemetery Request
- Eliminate the Swim Program (Close the Pool)
- Reduce Part Time Dispatch Funding
- Reduce Fire Department Vehicle Reserve Contribution
- Remove Contracted Snow Removal
- Requested Firefighter
- Requested Communications Specialist
- Reduce Paving Budget
- Highway Loader
- Maxfield Mower Funding
- Minimally Reduces Parks Funding
- Listers
- PD/FD PPE
- One Police Cruiser
- Assessor Vision Software (Use Reserves)
- FD Exhaust Removal System (Search for Grant (FEMA))
- Salt/Sand – Reduced by 10%
- Bridges – Doing Work In-House, Search for Grant
- Reduced Energy Planning/Projects
- Reduced WRJ Revitalization Reserve Contribution
- UVAC Membership Supplement
- In-Car Mobile Data Computer Replacement Reserve Contribution
- ½ In-Car Dual Band Mobile Radio Reserve Contribution
- ½ Flooring in PD/Comms Center Reserve Contribution

What does it buy:

The Following CIP Needs:

- Fire Equipment Replacement Reserve (Partially)
- Fire Bunker Gear/SCBA Reserve
- PD Dual Band Mobile Radio Replacement Plan (1 Vehicle)
- System Wide Radio Improvements (Goal 1)
- Police Facility HVAC Reserve
- PD Floor Replacement Reserve (1/2 of Request)
- Rt. 5 Interchange Sidewalk (Town Portion)
- Sykes Mountain Road Sidewalk (Town Portion)
- N. Hartland Road Sidewalk (Town Portion)
- Downtown Projects Reserve (Partially)
- Highway Equipment (Partially)

- c. Capital Improvement Program: This information was covered by the Budget recommendation presentation.

Selectboard Comments:

Selectboard Member, Mike Morris clarified that this does not include any local option tax revenue. He supports level funding the cemeteries, except for the Hartford Cemetery. Mr. Morris also supports giving more money to the Libraries.

Selectboard Member, Alan Johnson supports shifting to performance based payroll increases. Mr. Johnson also supports the idea of citizen volunteers to report issues to the Town that they see in their area.

Selectboard Chair, Richard Grassi recommended to support the Budget as presented. It was decided to close the meeting and review the budget on their own and bring back questions or clarifications to the next Budget Workshop on January 9<sup>th</sup>.

**V. Future Selectboard Meeting/Workshop Date(s):**

1/9/2018 (Budget Workshop), 1/11/2018 (Budget Workshop), 1/16/2018 (Regular Meeting), & 1/30/2018 (Regular Meeting)

**VI. Close the Selectboard Meeting (Mot. Req.)**

**Selectboard Member, Mike Morris made the motion to Close the meeting at 8:30 P.M. Selectboard Vice Chair, Dennis Brown Seconded the motion. All were in favor and the motion passed.**

**All Meetings of the Hartford Selectboard are open to the public. Persons who are seeking action by the Selectboard are asked to submit their request and/or materials to the Selectboard Chair or Town Manager's office no later than noon on the Wednesday preceding the scheduled meeting date. Requests received after that date will be addressed at the discretion of the Chair. Citizens wishing to address the board should do so during the Citizen Comments period.**

  
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