



**TOWN OF HARTFORD
SELECTBOARD MINUTES**

Tuesday, February 27, 2018 at 6:00 pm
Hartford Town Hall
171 Bridge Street
White River Junction, VT 05001

Present: Richard Grassi, Selectboard Chair; Dennis Brown, Selectboard Vice Chair; Sandra Mariotti, Selectboard Clerk; Simon Dennis, Selectboard Member; Rebecca White, Selectboard Member; Alan Johnson, Selectboard Member; Mike Morris, Selectboard Member; Leo Pullar, Town Manager; Lana Livingston, Administrative Assistant; Dawn Pullar; Lannie Collins; Jeff Moreno; Justin Barwood; Mike Scelza; Jason Spaulding; Bill Goldsworthy; Madeline Koff; Lisa O'Neil; Brandon Fox; Kim Souza.

<http://catv.cablecast.tv/CablecastPublicSite/show/7063?channel=1>

I. Call to Order the Selectboard Meeting

Selectboard Chair, Richard Grassi called the Selectboard Meeting to order at 6:02 P.M.

II. Pledge of Allegiance

Town Manager, Leo Pullar led the Pledge of Allegiance.

III. Local Liquor Control Board

Selectboard Chair, Richard Grassi called the Local Liquor Control Board to order.

1. New

- a. Maple Street Catering, LLC, DBA: Engine Room, 188 South Main Street, White River Junction, VT 05001. (1st Class and Outside Consumption)

Selectboard Vice Chair, Dennis Brown made the motion That the Selectboard Approve the 1st Class Liquor License and Outside Consumption Permit for Maple Street Catering, LLC, DBA: Engine Room, 188 South Main Street, White River Junction, VT 05001. Selectboard Clerk, Sandra Mariotti seconded the motion. All were in favor and the motion passed.

2. Renewals

- a. Quechee Club, Inc. DBA: Base Lodge, 3369 Quechee Main Street, Quechee, VT 05059 (1st Class and Outside Consumption)
- b. Quechee Club, Inc., 3268 Quechee Main Street, Quechee, VT 05059 (1st Class and Outside Consumption)
- c. Quechee Club, Inc. DBA: Murphy Farm, 78 Murphy Road, Quechee, VT 05059 (1st Class)

Selectboard Clerk, Sandra Mariotti made the motion That the Selectboard Approve the Renewal of the 1st Class Liquor License and Outside Consumption Permit for Quechee Club, Inc. DBA: Base Lodge, 3369 Quechee Main Street, Quechee, VT 05059 and That the Selectboard Approve the Renewal of the 1st Class Liquor License and Outside Consumption Permit for Quechee Club, Inc., 3268 Quechee Main Street, Quechee, VT 05059 and That the Selectboard Approve the Renewal of the 1st Class Liquor License for Quechee Club, Inc. DBA: Murphy Farm, 78 Murphy Road, Quechee, VT 05059. Selectboard Member, Simon Dennis seconded the motion. All were in favor and the motion passed.

- d. Cumberland Farms of Vermont, Inc. DBA: Cumberland Farms #8007, 1167 Hartford Avenue, White River Junction, VT 05001. (2nd Class)
- e. Midway Oil Corporation, 906 Hartford Avenue, Hartford, VT 05088. (2nd Class)
- f. Pine Valley Inc., 3700 Woodstock Road, White River Junction, VT 05001. (2nd Class)

Selectboard Member, Simon Dennis made the motion That the Selectboard Approve the Renewal of the 2nd Class Liquor License for Cumberland Farms of Vermont, Inc. DBA: Cumberland Farms #8007, 1167 Hartford Avenue, White River Junction, VT 05001 and That the Selectboard Approve the Renewal of the 2nd Class Liquor License for Midway Oil Corporation, 906 Hartford Avenue, Hartford, VT 05088 and That the Selectboard Approve the Renewal of the 2nd Class Liquor License for Pine Valley Inc. 3700 Woodstock Road, White River Junction, VT 05001. Selectboard Member, Rebecca White seconded the motion. All were in favor and the motion passed.

Selectboard Member, Rebecca White made the motion to close the Local Liquor Board at 6:12 P.M. Selectboard Member, Alan Johnson seconded the motion. All were in favor and the motion passed.

IV. **Order of Agenda:** There were no changes to the Agenda.

V. Selectboard

1. Citizen, Selectboard Comments and Announcements:

There were no Citizen comments.
There were no Selectboard comments.

2. Appointments:

a. Town Clerk Appointment. (Mot. Req.)

Selectboard Member, Rebecca White made the motion That the Selectboard appoint Lisa M. O'Neil as the Town Clerk effective March 7, 2018 until relieved. Selectboard Member, Alan Johnson seconded the motion. All were in favor and the motion passed.

b. Selectboard Cemetery Committee Liaison Appointment. (Mot. Req.)

Selectboard Member, Alan Johnson made the motion That the Selectboard appoint Selectboard Vice Chair, Dennis Brown as the Liaison to the Hartford Cemetery Committee. Selectboard Member, Mike Morris seconded the motion. 6 were in favor, 1 abstained (Dennis Brown) and the motion passed.

3. Town Manager's Report: (TBD, Board questions, concerns, requests, project updates, etc.)

<http://www.hartford-vt.org/ArchiveCenter/ViewFile/Item/119>

Town Manager, Leo Pullar presented his report.

Highlights:

The final installment of property taxes was due on February 2, 2018. At that point the Town had \$1.86M in delinquent payments. Current delinquent taxes for 2018 are \$1.05M. This is down \$420K since the last report.

The Hartford Tree Board continues to be active and planning for spring and summer programs. The Board plans to be at the March 3rd Town Meeting to display. In addition, they are planning for the Annual Arbor Day Tree and Plant Sale. Additionally, they will be working a small section of unused ground near the storage building that abuts Northern Nursery for a future tree farm where they will plant various species of trees for future planting throughout town owned properties. The area to be used is very small and will encompass approximately 300 square feet of space.

February 12th – Tuckerbox Café hosted Coffee with a Cop. Police officers were visited by members of the criminal justice system, business community and area residents.

The town has received the first check for the Local Option Tax from the state. There were 169 returns processed by the state and a total of \$86,504.71 paid in taxes. The amount due to the town was \$59,848.23 and we received \$59,686.20. We are working with the state to determine what happened to the missing \$162.03. We have established a separate account for these funds.

This past Saturday, the Clerk's Office, with assistance from the Police and Fire Departments, partnered with the Upper Valley Humane Society to host a low-cost Rabies clinic. A total of 41 pets were vaccinated and 27 dogs were registered with the Town. We will look for future opportunities to host similar events.

4. Board Reports, Motions & Ordinances:

- a. Discuss WABA Conditions, Repair Costs, and Use Options and Consider Staff Recommendations. (Mot. Req.)

Scott Hausler, Director of Parks and Recreation presented an update on WABA.

There were citizens from the community that spoke in support of the repairs to WABA. There were also many questions, concerns and discussions from the Board as to the pros and cons of supporting this request.

Selectboard Member, Mike Morris made the motion That the Hartford Selectboard authorize the Town Manager to expend up to \$519,791 from the current FY18 operating budget and \$67,413 from the WABA Reserve Fund and \$3,851 from Impact Fees for the purpose of replacing the refrigeration system and making upgrades to refrigeration room and to assess the rink floor. All work to be performed prior to opening in October 2018.

\$ 513,775 Refrigeration

\$ 8,000 Project Oversight, Brine Disposal, Non-Scope Contingency

\$ 14,280 Variable Frequency Drives for Motors

\$ 15,000 Refrigeration Room Upgrades, Floor Assessment, Testing

\$ 40,000 Contingency

And that the Hartford Selectboard further authorizes the Town Manager to enter into a contract with Preferred Contractors, Inc. to furnish and install the refrigeration system as specified with options for \$528,055. Selectboard Vice-Chair, Dennis Brown seconded the motion. 6 were in favor, 1 voted nay (Simon Dennis) and the motion passed.

- b. Receive Briefing on Changes to the Parks and Recreation Scholarship Program. (Info Only)

Scott Hausler, Director of Parks and Recreation presented an update on the Scholarship program. The applications will be processed by the school. This makes for a more confidential process when the families apply for the Scholarships.

- c. Review and Discuss for Approval Pool Committee Charge. (Mot. Req.)

Town Manager, Leo Pullar reviewed the Charge for the Pool Committee. The Charge will be amended to require the applicants to be Town of Hartford Citizens. The Charge of the Committee and the Application can be seen at the following link and they are also available at the Town Manager's Office.

<http://www.hartford-vt.org/CivicAlerts.aspx?AID=318>

Selectboard Member, Rebecca White made the motion That the Selectboard approve the Pool Committee Charge as written/amended and further, authorize the Town Manager to execute the next steps as briefed. Selectboard Member, Alan Johnson seconded the motion. All were in favor and the motion passed.

5. Commission Meeting Reports:

Selectboard Member, Rebecca White reported that she attended a State meeting and spent time with four Hartford employees. 1.) Rick Nott from Water and Wastewater, he is the head of his industry in Vermont and he is in charge of the Vermont State Water and Wastewater management group. 2.) Michelle Wilson, Town of Hartford Assessor. She is also head of her industry as an assessor. 3.) Everett Hammond spoke at the State Transportation Committee. 4.) Geoff Martin, Energy Coordinator, spoke to the Vermont Action Communities about his role in the Town of Hartford.

Selectboard Vice Chair, Dennis Brown attended the Historic Preservation Committee meeting. They are working on a project that they would like to put a logo on. Mr. Brown conveyed to them that the Town would like to have consistency with the Town Seal. Members of the committee commented that they feel that the current seal is outdated so they are hoping for something more.

Selectboard Member, Simon Dennis commented on the Town & School Committee meeting for the Budget/Candidates Night. We had a pretty good turnout.

Selectboard Clerk, Sandra Mariotti mentioned that she was really impressed with the students that asked questions at the Town and School Committee meeting.

Selectboard Member, Alan Johnson commented that the citizens were getting real and are asking the hard questions. He was also proud of the children asking questions.

6. **Consent Agenda (Mot. Req.): Selectboard Vice Chair, Dennis Brown made the motion to approve the Consent Agenda as listed. Selectboard Clerk, Sandra Mariotti seconded the motion. All were in favor and the motion passed.**
- a. Approve Payroll Ending: 2/24/2018
 - b. Approve Meeting Minutes of: 2/13/2018
 - c. Approve A/P Manifest of 2/23/2018 & 2/27/2018
 - d. Selectboard Meeting Dates of:
 - Already Approved: 3/8/2018 (Organizational Meeting), 3/13/2018, & 3/27/2018

7. **Executive Session. (Mot. Req.)**

Selectboard Member, Simon Dennis made the motion at 9:50 P.M. In accordance with Vermont's Open Meeting Law requirements, finding that premature public knowledge would place a person or entity at a substantial disadvantage, I move that the Selectboard enter into Executive Session to discuss negotiating or securing real estate purchase or lease options under the provisions of Title 1, Section 313(a)(2) of the Vermont Statutes. Selectboard Member, Rebecca White seconded the motion. All were in favor and the motion passed.

Selectboard Vice Chair, Dennis Brown made the motion to close the Executive Session at 9:59 P.M. Selectboard Clerk, Sandra Mariotti seconded the motion. All were in favor and the motion passed.

8. **Post Executive Session Actions. (Mot. Req.)**

Selectboard Clerk, Sandra Mariotti made the motion That the Selectboard authorize the Town Manager to sign the Letter Agreements for Tower Point Capital to Purchase Interest in the Wireless Sites at 95 Leslie Drive and 61 Allison Run. Further, the Selectboard acknowledges that this action does not complete the sale of the lease or grant any easement for the property; those actions will come before the Selectboard at a later date. Selectboard Member, Simon Dennis seconded the motion. All were in favor and the motion passed.

9. **Close the Selectboard Meeting. (Mot. Req.)**

Selectboard Member, Mike Morris made the motion to Close the meeting at 10:00 P.M. Selectboard Vice Chair, Dennis Brown seconded the motion. All were in favor and the motion passed.

All Meetings of the Hartford Selectboard are open to the public. Persons who are seeking action by the Selectboard are asked to submit their request and/or materials to the Selectboard Chair or Town Manager's office no later than noon on the Wednesday preceding the scheduled meeting date. Requests received after that date will be addressed at the discretion of the Chair. Citizens wishing to address the board should do so during the Citizen Comments period.