

## HARTFORD HISTORIC PRESERVATION COMMISSION

Wednesday, March 21, 2018

### Approved Meeting Minutes

**Members Present:** Pat Stark and chair Jonathan Schechtman.

**Staff Present:** Town Planner Matt Osborn.

**Others Present:** Selectboard Liaison Dennis Brown.

A meeting of the Historic Preservation Commission was held in Room 2, Hartford Town Hall, 171 Bridge Street, WRJ on Wednesday, March 21, 2018. Chair Jonathan Schechtman called the meeting to order at 4:32 p.m.

1. Additions/Changes to the Agenda: Jonathan Schechtman asked if there are any additions to the agenda. There were none.
2. Town Plan Update: Matt Osborn reported that the 2014 Hartford Master Plan is due to expire in May, 2019. Staff and the Planning Commission are working on the update. Matt noted that since 2003, the Historic and Cultural Resources Chapter has only had minor changes and needs to be updated. He thinks this is an opportunity to improve the chapter. Staff is hoping to make the document more readable and user friendly. Matt stated that he is looking to the HHPC for help with the Historic and Cultural Resources Chapter update. He stated that according to the 2019 schedule, the first draft is due the end of October which doesn't give us much time to prepare the update. Matt noted that the Historic and Cultural Resources chapter is outdated and includes information that could be included in an appendix. Matt noted that as was done in the 2003 and 2007 Plan updates, staff and the Planning Commission will be working with a Steering Committee made up of representatives from Town commissions and boards. Matt noted that Pat Stark was the HHPC representative. He asked if she would serve again. Pat responded that she will as long as other HHPC members don't want to serve.

Jonathan Schechtman noted that cultural resources seem very broad and could include art and music. He asked what constitutes cultural resources for the Town Plan. Matt consulted state statute and responded that according to statute, it references historic features and resources only. It doesn't mention cultural resources. Jonathan suggested eliminating cultural resources from the title of the chapter. Pat Stark agreed.

3. Public Outreach and Education CLG Project: Matt Osborn distributed a revised poster and memo from Landworks. Jonathan Schechtman responded that Landworks did an excellent job on the poster. Matt noted that the poster will be printed on 8 ½" x 11" and 11" x 17" paper. Jonathan suggested using a thicker paper. There was discussion about including addresses of the five buildings on the poster, but consensus to keep the clean look of the poster.

Matt Osborn reported that we are planning to kick-off "Shining a Light" for First Friday on April 6<sup>th</sup>. Matt contacted David Ford of the Main Street Museum to use the Old Fire House as the first building to be showcased. He is waiting to hear back from David.

Staff is looking at buildings in Hartford Village and Wilder Village for “Shining a Light”. There was agreement to consider the Wilder Community Center, Wilder Club and Library or Wilder School in Wilder Village and the Garripay House, Hartford Library or the House of Seven Gables in Hartford Village. Matt noted that Department Head approval will be required. Matt suggested having an HHPC information table at the April 6<sup>th</sup> First Friday event. Jonathan Schechtman and Pat Stark agreed.

Matt Osborn reported that Landworks suggested conducting a walking tour in Wilder Village. The HHPC agreed and thought it should occur on a Friday evening other than a First Friday.

Matt Osborn noted that the Landworks memo also includes recommendations for the HHPC web pages on the Town website. He asked HHPC members to review the recommendations and send comments to Matt.

4. White River Junction Historic District Nomination: Matt Osborn reported that the public meeting for the White River Junction Historic District update and expansion is scheduled for 5:30 p.m. this evening immediately following the HHPC Meeting.
5. Next HHPC Meeting: Jonathan Schechtman noted that the next HHPC Meeting is scheduled for Wednesday, April 18<sup>th</sup>.
6. Adjournment: Pat Stark made a motion to adjourn the meeting. The motion was seconded by Jonathan Schechtman and approved. The meeting was adjourned at 5:25 p.m.