West Hartford Library Board of Trustees
Meeting Minutes 4/19/2023
Location: West Hartford Library Community Room
Time: 6:00 PM
Present: Laura Brooks, Emily Clough, Doug Eisler, Sandie Cary
Absent: Sadie Woods
Guest: Cathy Geiger

I. Meeting called to order at 6:20pm.
II. Approval of Minutes: The minutes from the Board of Trustees meetings of 3/24/2023 were approved, without correction, following a duly made motion.
III. Treasurer report not available for meeting. It will be presented at the next board meeting.
IV. Director’s Report
   ▪ Masks are recommended but no longer required.
   ▪ Gift cards for volunteers discussed. 7 volunteers. $50 x 7 = $350. Motion made to approve $350 in gift cards for the 7 volunteers who covered the library while Sandie was unavailable. Approved.
   ▪ Square space website – patron to volunteer time to develop this. Motion made to approve a maximum $400 annual purchase for website development. Approved.
   ▪ Summer reading program grant awarded.
   ▪ Annual library state report submitted to VT State libraries.
   ▪ Sandie would like to cut hours to 3 days per week for personal reasons. Consider hiring additional staff. No set timeline. To be discussed at the next meeting.
   ▪ May 2 Town meeting with libraries postponed to September.
V. Background check, fingerprint required for library volunteers – Board members to read Laura’s email. Need to come up with clear instructions on how this gets done, who pays, etc. To be discussed at next meeting.
VI. Public comment – Cathy is interested in helping with the duck race at the Farmer’s market. She suggested an eco-friendly alternative to rubber ducks – bell peppers float in the river and would have minimal impact on the environment. They can be decorated and come in different colors.
VII. 7:13 pm meeting adjourned

Next meeting – Wed, May 17, 6pm.