



**TOWN OF HARTFORD  
SELECTBOARD MINUTES  
SPECIAL MEETING**

Tuesday, May 26, 2020, 6:00pm

Hartford Town Hall

171 Bridge Street

White River Junction, VT 05001

**This meeting was conducted in compliance with  
Vermont Open Meeting Law with electronic participation.**

**Present on Site:** Dan Fraser, Selectboard Chair; Brannon Godfrey, Town Manager; Lana Livingston, Administrative Assistant.

**Present on-line:** Simon Dennis, Selectboard Vice-Chair; Alan Johnson, Selectboard Member; Joe Major, Selectboard Member; Alicia Barrow, Selectboard Member; Kim Souza, Selectboard Member.

CATV Link: <http://catv.cablecast.tv/CablecastPublicSite/show/12100?channel=1>

Read by the Chair, Dan Fraser,

*As Chair of the Town of Hartford Selectboard I find that, due to the State of Emergency declared by Governor Scott as a result of the COVID-19 pandemic and pursuant to Addendum 6 to Executive Order 01-20 and Act 92, this public body is authorized to meet electronically.*

*In accordance with Act 92, there is no physical location to observe and listen contemporaneously to this meeting. However, in accordance with the temporary amendments to the Open Meeting Law, I confirm that we are:*

a) *Providing public access to the meeting by [telephone/video/other electronic means], with additional access offered through telephone, zoom and youtube.com. We are using Zoom for this remote meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through this platform and the public has access to contemporaneously listen and, if desired, participate in this meeting by <https://zoom.us/j/549799933> - Please mute your microphone, [youtube.com/catv810](https://www.youtube.com/watch?v=810) – click “live now”. If you’re calling in from phone dial: (415) 762-9988 Type in the Room ID: 549-799-933 followed by #. Press # a second time. Press \*9 to raise your hand for public comment.*

b) *Providing public notice of instructions for accessing the meeting. We previously gave notice to the public of the necessary information for accessing this meeting, including how to access the meeting using telephone, zoom and youtube.com in our posted meeting agenda. [Instructions have also been provided on the town website on the “Agendas and Minutes.”*

c) *Providing a mechanism for the public to alert the public body during the meeting if there are problems with access. If anybody has a problem, please call 802-369-9036 and*

*Continuing the meeting if necessary. In the event the public is unable to access this meeting, it will be continued to a time and place certain. Please note that all votes taken during this meeting that are not unanimous will be done by roll call vote, in accordance with the law.*

*Let's start the meeting by taking a roll call attendance of all Selectboard members participating in the meeting.*

**I. Call to Order the Selectboard Meeting:** Selectboard Chair Dan Fraser called the meeting to order at 6:00 P.M.

**II. Order of Agenda:** no changes were made to the Order of Agenda.

### **III. Selectboard**

#### **1. Public, Selectboard Comments and Announcements:**

There were no citizen comments.

Selectboard Comments: Selectboard Vice Chair, Simon Dennis reported from the Slow the Spread committee and talking to the Town Health Officer, Brett Mayfield, voiced concerns as the weather continues to be warmer and the residents are coming back to their homes in Hartford and Businesses opening that the Governor's orders will need to be followed closely. Masks in businesses are required. Until a vaccine is available, this is still going to be a very serious situation.

Selectboard Chair, Dan Fraser reminded everyone that the process for applying for the vacant Selectboard seat is on the Town's website.

#### **2. Appointments**

- a. Review applications and consider appointments of seven members to the Town Manager Selection Committee (Motion Required)

The Selectboard interviewed the applicants that were at the Zoom meeting.

- b. Social Media Discussion (Information Only)

This discussion was postponed until the next regular Selectboard meeting.

- c. COVID-19 Update (Information Only)

This discussion was postponed until the next regular Selectboard meeting.

**Executive Session: Selectboard Vice Chair, Simon Dennis made the motion to go into Executive Session for Discussion of the appointment of the seven members for the Town Manager search committee and discussion of a town manager under the provisions of Title 1, Section 313(a)(3) of the Vermont Statutes at 7:03 P.M. Selectboard Member, Alan Johnson seconded the motion. All were in favor and the motion passed.**

**Selectboard Member, Alicia Barrow made the motion to close the executive session at 8:15 P.M. Selectboard Member, Alan Johnson seconded the motion. All were in favor and the motion passed.**

**Selectboard Member, Alicia Barrow made the motion to appoint the following residents to the Town Manager Search Committee:**

- John Clerkin
- Allene Swienckowski
- Erik Krauss
- Brett Mayfield
- Joanna Alexander
- Sandy Mariotti
- Steve Pomije

**Selectboard Member, Alan Johnson seconded the motion. All were in favor and the motion passed.**

**IV. Adjourn the Selectboard Meeting: (Motion Required)**

**Selectboard Member, Kim Souza made the motion to close the Selectboard Meeting at 8:20 P.M. Selectboard Member, Joe Major seconded the motion. All were in favor and the motion passed.**

All Meetings of the Hartford Selectboard are open to the public. Persons who are seeking action by the Selectboard are asked to submit their request and/or materials to the Selectboard Chair or Town Manager's office no later than noon on the Wednesday preceding the scheduled meeting date. Requests received after that date will be addressed at the discretion of the Chair. Citizens wishing to address the board should do so during the Citizen Comments period.

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Selectboard Signature Page.

Date: 6/2/2020

Date of Minutes: May 26, 2020

Minutes Approval Signature:  \_\_\_\_\_