

Hartford Sister City Committee

May 29, 2018

Meeting Minutes

Present: Allison Litten, Joan Ponzoni, Laura Cooney, Michelle Boleski, Skye Murray

Meeting Started at 5:20pm.

We adopted the last meetings minutes, and approved agenda. We talked about reviewing the by-laws after our visitors from Cenon leave.

Our main focus was going over the schedule and details for our upcoming Cenonaise visitors. Allison did an amazing job on putting the schedule into a calendar for us. This schedule will be shared with our guests as well as passed around for committee members this week. We discussed how the pick-up in Montreal will go, potential things Joan can do with our guests on the way to Hartford (depending on border crossing). The welcome baskets are purchased, Michelle and Laura are coordinating getting those and flowers to the Comfort Inn hotel by Saturday, the 23rd in the evening.

We discussed Saturday the 23rd dinner at the Hartford Historical Society Garipey House at 6:00 PM. Michelle offered to decorate tables and buy paper plates. Dinner will be provided by Brett. Laura will contact a potential photographer who has offered to donate her time to take pictures of our guests visit. The Recreation Department will provide tables and chairs.

We discussed the dinner Monday night at Lyman Point Park, Skye will donate paper plates. Michelle and Laura will buy cutlery, cups and napkins. We were all encouraged to bring citronella lights.

Tuesday night's plan is yet to be determined options are being explored. We will continue to keep each other updated regularly.

We discussed next meeting as June 12, pending Brett being able to be present. (He can be).

We will also meet the Tuesday before our guests arrive on the 21st. Both meetings will be 6:15 PM.

Meeting adjourned at 6:35 PM

Minutes respectfully submitted by Skye Murray