

Hartford Town Manager Search Committee
July 24, 2014. Hartford Town Hall
First meeting

Simon Dennis, Selectboard Chair, called the meeting to order at 6:31.

Present were Dan Fraser, Asma Elhuni, Mike Morris, Frank Klymm, Scott Farnsworth, Simon Dennis, Elizabeth Rathburn, Chuck Wooster. Absent were Gabrielle Lucke and Courtney Cook Williamson.

Introductions all around.

Elections of officers. Chuck moved and Mike seconded Elizabeth for Chair. Unanimous. Simon deferred to Elizabeth to run the meeting going forward.

Mike moved and Elizabeth seconded Chuck for Vice Chair. Unanimous. Asma nominated and Frank seconded Dan for Clerk. Unanimous.

Discussion of previous process that led to the hiring of Leo in 2016. For this search, the Selectboard has already contracted with MRI to conduct the details of finding and vetting candidates.

At 7:23, Don Jutton of MRI joined the meeting via teleconference. The ad for the town manager position is a short summary only – there will be a link on the MRI website and the town website that can contain whatever details we want. The posting will be for 30 days. The process is likely to require 90 days or so. He will await our instruction on the details of the advertisement and the timing of the process. He cautions that we take the appropriate amount of time to get the process right and not feel rushed and then regret it. Don left the meeting at 7:50.

Simon will check in with Leo and the Selectboard to discuss the potential timing of the search process and the transition. The committee then discussed details of the process going forward. Scott departed at 8:05.

Next meeting date will be Monday July 30th at 6:30 in the Town Hall. Agenda item will be to finalize the advertisement and related materials for MRI, review the wording of the public survey, and begin discussion the process for public input. Adjournment at 8:21.

Chuck Wooster, acting clerk