

Meeting Minutes Hartford Town Manager Selection Committee

Location: ZOOM Meeting Room 946 4165 1945

Date: August 3, 2020

Time: 6:00 pm

TOWN OF HARTFORD TOWN MANAGER SELECTION COMMITTEE MINUTES

Monday, August 3, 2020, 6:00pm

Hartford Town Hall, 171 Bridge Street, White River Junction, VT 05001

This meeting will be conducted in compliance with Vermont Open Meeting Law with electronic participation.

Present on Site: none

Present on-line: Jo Alexander; John Clerkin, vice chair; Erik Krauss; Sandy Mariotti, chair; Brett Mayfield; Steven Pomije, secretary; Allene Swienckowski; Don Jutton, MRI Consultant.

I. Call to Order:

Sandy Mariotti, Committee Chair, called the meeting to order at 6:01pm.

II. Public Comments:

No public comments.

III. Approval of Minutes:

A motion was made by Committee Member Erik Krauss to approve the amended minutes. Committee Member Allene Swienckowski seconded the motion. All were in favor and the motion passed.

IV. Executive Session*Personnel Discussion:

A motion was made by Committee Chair John Clerkin to enter Executive Session. Committee Member Brett Mayfield seconded the motion. All were in favor and the motion passed.

A motion was made by Committee Member Erik Krauss to exit the Executive Session. Committee Member Allene Swienckowski seconded the motion. All were in favor and the motion passed.

Committee Secretary Steven Pomije motioned to request MRI to arrange second interviews with prospective candidates as follows: (a) two interviews the week of August 10, (b) two interviews the week of August 17, (c) one interview the week of August 24, to occur at the regular committee meeting under Executive Session. Committee Member John Clerkin seconded the motion. All were in favor and the motion passed.

*Closed session

Action Items:

- Committee Chair Sandy Mariotto to request MRI to arrange five (5) second interviews with prospective candidates to occur per the schedule above.
- MRI to share webinar links for the meeting being scheduled the week of August 10 with the committee secretary for agenda distribution.
- MRI to distribute webinar invitations to committee members the week of August 10.

V. Adjournment:

Committee Member Allen Swienckowski made the motion to adjourn the meeting. Jo Alexander seconded the motion. All were in favor and the motion passed. meeting adjourned at 8:54pm.

All Meetings of the Hartford Town Manager Selection Committee are open to the public. Citizens wishing to address the committee should do so during the Citizen Comments period. *An Executive Session is a closed session.

Respectfully submitted,

Steven Pomije, Secretary
