

West Hartford Library

Trustees Meeting

Tuesday, September 17, 10:30AM

Present: Judith Roberts, Jeff Moreno, Harry Dorman, Gerda Gofberg; Director: Sandie Cary

The meeting was called to order at 10:27 AM, and the Pledge of Allegiance given.

Secretary's Report: Upon motion duly made and seconded, the minutes of the August 22, 2019 meeting were approved.

Treasurer's Report: Harry Dorman received report from the town: through August, \$7,600 was spent out of the budget of \$46,000, approximately 16%.

Director's Report: The craft nights continue to be very popular, and the community room is well used. Farmers Market continues through September, but attendance is lower than it was last year.

The computers are out of commission, due to a software program that was designed to make the computers safe. The problem is being addressed. The new computer is here.

September programs will include Bob Littletree speaking about the Emerald Ash Borer.

A new volunteer is helping with cataloguing. A cleanup morning was very effective.

Old Business: Sandie Cary is still using her personal credit card for purchases, but is quickly reimbursed.

Commented [gg1]:

New Business: The board encouraged the library director to reach out to the Ottuaquechee School librarian and the Quechee Library director to reach West Hartford students at the Ottuaquechee School.

From 11:05 to 11:17, the board was in executive session.

The evaluation form for the board to use for Library Director, and the Library Directors self evaluation form were approved.

Upon motion duly made and seconded, the meeting was adjourned at 11:20 AM. The next meeting will be on Tuesday, October 22, 2019 at 10:30 am at the West Hartford Library.

Respectfully Submitted, Gerda Gofberg, Secretary

THIS IS A DRAFT