

**DRAFT**

**Hartford Energy Commission – Education Work Group Meeting Minutes**

**September 24, 2018**

**2:00pm - 2:40pm**

**Hartford Town Hall, 1st Floor, Room 2**

**171 Bridge Street, WRJ**

**Call-in Number: (712) 451-0289; Access Code: 892928**

**Present (no quorum):** Peg Allen; Geoff Martin, Staff; **On Phone:** Niki Thran, Lynn Bohi; Paige Heverly, Vital Communities

**Update on Button Up Kick-Off:**

Geoff informed the group that the Hartford Area Career and Technology Center (HACTC) is available for the HEC to host the Button Up kick-off event on October 20. Frans van de Ven of Van de Ven Construction is available on that date to present, and can also be available to lead a DIY workshop.

**Button Up Kick-Off Event Planning:**

The group decided that the event will start at 10 AM, and developed a format for the event. There will first be an introduction, then presentations from the contractors, followed by a Q & A and an opportunity to sign up for a free walk through. The event will conclude with the DIY workshop.

Geoff agreed to ask the HACTC what materials they require for the DIY workshop, to develop a draft for a flyer to publicize the event, and to find out what the free giveaway from Efficiency Vermont will be this year. The group will meet at the HACTC to look at the space and plan for the event further.

**Trunk or Treat Planning:**

Trunk or Treat will take place on Saturday, October 27<sup>th</sup>. The group agreed that it makes sense to be at the event again this year, and use the vampire costumes from last year. The HEC will pass out quarter sheets with information on the Button Up campaign. Geoff will sign up for the event, and put together a draft for the quarter sheet.