

**Approved
Meeting Minutes
Hartford Design Review Committee
September 27, 2018**

Members Present: Denise Welch-May, Jonathan Schechtman, Evan Eccher, and Abigail Barman

Staff Present: Lori Hirshfield and Jo-Ann Ells, Department of Planning and Development

Others Present: None

Denise Welch-May called the meeting to order at 8:10 a.m.

1. Minutes

Jonathan Schechtman moved to approve the minutes of July 26, 2018 with two corrections. Evan Eccher seconded, and the motion passed unanimously.

2. Design Review Workshop.

It was agreed that planning staff would present an overview of a recent Design Review Workshop at the Committee's meeting in October.

3. Public Art Installations

Jo-Ann Ells distributed a memorandum she prepared dated September 25, 2018 regarding public art installations.

The Committee reviewed the existing application requirements for development in the Design Review district to determine if additional materials are needed to review public art installations.

It was noted that the existing requirements include the following catch all language:

“Any additional information which may be requested by the DRC as necessary for a clear understanding of the proposal including scale models or other three-dimensional analyses.”

Jo-Ann Ells noted that a recent applicant photo shopped the proposed art pieces into a photograph of the building where the art pieces were proposed to be displayed. All agreed that this was helpful for the review and should be required in the future if possible.

Lori Hirshfield pointed out that for public art applications the Committee is reviewing placement, scale, massing size and the like, and not the art itself.

Denise Welch-May suggested that the Committee walk through the Design Review District to determine good locations for the installation of public art. Abigail Barman added that the Committee could also identify places installations would be discouraged.

Denise Welch-May suggested that the Committee review the durability of the materials used in the art piece. It was agreed that a maintenance plan should be submitted.

Jonathan Schechtman added that the Committee should consider the length of time the installation is proposed to be displayed. It was noted that the Committee should also consider how easy it would be to remove the installation. It was agreed that installation and removal plans should be submitted and that the Committee should make sure the installation did not pose a safety hazard.

Jonathan Schechtman noted that there are several sculptures in Woodstock. Jo-Ann Ells stated that she would research the process for behind their installation.

Jo-Ann Ells explained that there is a State grant program for projects that integrate art with public improvement projects. Jo-Ann Ells noted that staff would attend a workshop on the program.

Jo-Ann Ells offered to work on a definition of Public Art.

Jo-Ann Ells suggested that at the Committee's next regularly scheduled meeting (October 25th) the Committee review the recent Design Review Workshop and follow up on public art installations. All agreed.

At 8:58 a.m. Evan Eccher moved to adjourn, Abigail Barman seconded and the meeting was adjourned.