



**TOWN OF HARTFORD
SELECTBOARD MINUTES**

Tuesday, October 8, 2019, 6:00pm
Hartford Town Hall
171 Bridge Street
White River Junction, VT 05001

Present: Simon Dennis, Selectboard Chair; Richard Grassi, Selectboard Vice Chair; Dennis Brown, Selectboard Clerk; Jameson Davis, Selectboard Member; Dan Fraser, Selectboard Member; Alan Johnson, Selectboard Member; Kim Souza, Selectboard Member; Brannon Godfrey, Town Manager; Lana Livingston, Administrative Assistant; Dylan Kries; Bruce Riddle, Dillon Bianchi; Lannie Collins; Jeff Arnold.

NOTE: Jameson Davis, Selectboard Member, came to the meeting at 6:25 P.M.

<http://catv.cablecast.tv/CablecastPublicSite/show/9308?channel=1>

- I. Call to Order the Selectboard Meeting:** Selectboard Chair, Simon Dennis called the meeting to order at 6:00 P.M.
- II. Pledge of Allegiance:** Alan Johnson led the Pledge of Allegiance.
- III. Local Liquor Control Board: N/A**
- IV. Order of Agenda:** Item 4c is removed from the Agenda.
- V. Selectboard**

1. Public, Selectboard Comments and Announcements:

No Citizen Comments.

Selectboard Comments: Selectboard Member, Kim Souza reported that this Thursday, the 10th through the 27th Jag Productions will be hosting the World Premiere "ESAI'S TABLE." This will be showing at the Brigg's Opera House. The play will transfer Off-Broadway to the Cherry Lane Theatre in New York City. Esai's Table marks a pivotal moment for JAG as it's first world premiere, first Off-Broadway transfer, and first co-production.

2. Appointments:

- a. Consider the Appointment of Dillon Bianchi to a 3-year term on the Hartford Planning Commission beginning October 8, 2019 and ending on October 7, 2022.

Selectboard Vice Chair, Richard Grassi made the motion to appoint Dillon Bianchi to a 3-year term on the Hartford Planning Commission beginning October 8, 2019 and ending on October 7, 2022. Selectboard Member, Alan Johnson seconded the motion. All were in favor and the motion passed.

3. Town Manager's Report: Significant Activity Report ending October 7, 2019.

<https://www.hartford-vt.org/ArchiveCenter/ViewFile/Item/169>

Town Manager, Brannon Godfrey asked if a special meeting could be held on Tuesday, October 29th to talk about parking in downtown White River Junction.

4. Board Reports, Motions & Ordinances

- a. Pool Design/Engineering Contract (motion required)

Selectboard Member, Jameson Davis made the motion to Authorize the Town Manager to execute a contractual agreement with Bargmann Hendrie + Archetype Inc. to complete the Design & Engineering of a new pool for a fee of \$67,500. Selectboard Member, Dan Fraser seconded the motion. 6 were in favor, 1 abstained (Johnson) and the motion passed.

- b. Solid Waste Fee Adjustments (Motion required)

After the presentation of the proposed Solid Waste Fee increases, the Selectboard decided they needed more information. Selectboard Member, Kim Souza also asked if a chart could be made to show the current fees, proposed fees and the differences.

- c. Norwich School District Preliminary Engineering MOU (motion required) – Cancelled. We did not receive the information from the Norwich School.
- d. Municipal Parking Lots Snow Plowing Contract Award (motion required)

Selectboard Member, Alan Johnson made the motion to Authorize the Town Manager to enter into a winter maintenance contract with Potter Construction for the 2019/2020 season with the option to renew for the 2020/2021 season. Selectboard Member, Dan Fraser

seconded the motion. All were in favor and the motion passed.

- e. Budget Guidance Memo (workshop)

The Selectboard worked on their Guidelines in preparation of their FY21 budget requests. The Special Meeting scheduled on Tuesday, October 15, will be dedicated to prioritizing capital projects in the draft CIP and finalizing the Budget Guidance Memo.

- f. Climate Advisory Committee Formation (motion required)

Selectboard Member, Dan Fraser made the motion to appoint Alan Johnson and Simon Dennis, Selectboard Members; Geoff Martin, Energy Coordinator; Erik Krauss, Energy Commission; Two Members from the School Board; Planning Department Representative and Resilient Hartford Representative to the Hartford Ad-Hoc Climate Advisory Committee. Selectboard Clerk, Dennis Brown seconded the motion. All were in favor and the motion passed.

5. Commission Meeting Reports:

Selectboard Member, Kim Souza reported that HCoreI was working on their mission. Curtiss Reed gave them an update on the work he has been doing. He also extended his timeline to finish.

Kim Souza also reported that the Planning Commission met and preliminary approval was given to Execusuite at 132 South Main Street. They agreed on 63 parking spaces for 66 units. They may add another 3 as well. Also, a variance was given for the open spaces.

Selectboard Member, Alan Johnson attended the Conservation Commission meeting. They had a guest speaker, Alan Follensbee who is the County Forester. He will be doing some analysis concerning logging efforts in the Town Forest. The Commission also had a very successful work day. Two small bridges were constructed and trails were rerouted to avoid vernal pools. Thirty workers showed up and it was a very productive day.

Selectboard Member, Dan Fraser attended the Wilder School Demolition. It was a nice event.

Selectboard Vice Chair, Richard Grassi attended the Park & Rec Commission meeting. They did not have quorum. They did go to WABA and saw all the renovations. It is beautiful according to Mr. Grassi. The new electric Zamboni is on its way from CA. Opening day is October 13th. This was a great investment per Mr. Grassi. Mr. Grassi also wanted to clarify a statement he made earlier in the meeting. A while ago the Town plowed for the Schools. The Town decided to start charging the school \$45,000. The school at that time could not afford the expense and it was not in the budget so they began plowing their lots themselves.

Selectboard Member, Jameson Davis reported from the Sister Cities Committee. Visitors from France will be here soon. A lunch at the school is planned on October 18th.

Selectboard Chair, Simon Dennis reported that a Fashion Show hosted by Kim Souza took place last weekend. Proceeds went to the Junction Youth Center.

- 6. Consent Agenda (Mot Req.): Selectboard Clerk, Dennis Brown made the motion to approve the Consent Agenda as listed and adding the October 29th date. Selectboard Member, Kim Souza seconded the motion. All were in favor and the motion passed.**

Approve Payroll Ending: 10/5/2019

Approve Meeting Minutes of: 9/24/2019

Approve A/P Manifest of: 10/4/2019 & 10/8/2019

Selectboard Meeting Dates of:

- Already Approved: 10/15/2019, 10/22/2019, 11/5/2019 & 11/19/2019
- Needs Approval: 10/29/2019

7. Executive Sessions

Selectboard Member, Kim Souza made the motion to go into Executive Session to:

- a. **Discussion of a contract for which premature general public knowledge would clearly place the public body at a substantial disadvantage [1 VSA §313(a)(1)(A)]**
- b. **Discussion of pending civil litigation to which the Selectboard is or may be a party for which premature general public knowledge would clearly place the public body at a substantial disadvantage [1 VSA §313(a)(1)(E)]**

Note: Simon Dennis recused himself from the b. (second) part of the Executive Session.

Selectboard Vice Chair, Richard Grassi seconded the motion. All were in favor and the motion passed.

Selectboard Member, Jameson Davis made the motion to close the Executive Session at 10:32 P.M. Selectboard Member, Alan Johnson seconded the motion. All were in favor and the motion passed.

8. Adjourn the Selectboard Meeting. (Mot Req.)

Selectboard Member, Jameson Davis made the motion to Adjourn the meeting at 10:33 P.M. Selectboard Clerk, Dennis Brown seconded the motion. All were in favor and the motion passed.

All Meetings of the Hartford Selectboard are open to the public. Persons who are seeking action by the Selectboard are asked to submit their request and/or materials to the Selectboard Chair or Town Manager's office no later than noon on the Wednesday preceding the scheduled meeting date. Requests received after that date will be addressed at the discretion of the Chair. Citizens wishing to address the board should do so during the Citizen Comments period.
