



**TOWN OF HARTFORD
SELECTBOARD MINUTES**

Tuesday, October 22, 2019, 6:00pm
Hartford Town Hall
171 Bridge Street
White River Junction, VT 05001

Present: Simon Dennis, Selectboard Chair; Richard Grassi, Selectboard Vice Chair; Dennis Brown, Selectboard Clerk; Jameson Davis, Selectboard Member; Dan Fraser, Selectboard Member; Alan Johnson, Selectboard Member; Kim Souza, Selectboard Member; Brannon Godfrey, Town Manager; Lana Livingston, Administrative Assistant; Kristine McDevitt, Twin Pines Housing; Andrew Winter, Twin Pine Housing; Lori Hirshfield, Director Planning & Development; Hannah Tyler, Director of Public Works; Scott Cooney, Fire Chief; Lannie Collins.

<http://catv.cablecast.tv/CablecastPublicSite/show/10414?channel=1>

I. Call to Order the Selectboard Meeting

Selectboard Chair, Simon Dennis called the Selectboard Meeting to order at 6:00 PM.

II. Pledge of Allegiance

III. Local Liquor Control Board: N/A

IV. Order of Agenda: No changes as of this time.

V. Selectboard: Selectboard Chair, Simon Dennis recessed the Selectboard Meeting.

1. Public Hearing: Selectboard Chair, Simon Dennis opened the Public Hearing at 6:02 PM.

- a. VCDP Grant Close Out for Wentworth Housing Project on Sykes Mountain Avenue.

There were no public comments.

Selectboard Chair, Simon Dennis closed the Public Hearing at 6:35 PM and reopened the Selectboard meeting.

Selectboard Vice Chair, Richard Grassi made the motion to Authorize the Town Manager to sign all necessary documents to complete the Vermont Community Development Program Implementation Grant # 07110-IG-2016-

Hartford-00020, Wentworth-Sykes MT Ave Housing Project closeout. Selectboard Member, Jameson Davis seconded the motion. All were in favor and the motion passed.

Selectboard Chair, Simon Dennis recessed the Selectboard meeting and opened the Public Hearing at 6:37 PM.

- b. VCDP Grant Close Out on The Village at White River Junction Job Creation.

Lannie Collins from Quechee asked how many of the jobs were filled by Hartford Residents. Mrs. Hirshfield did not know but she will try to find out.

Selectboard Chair, Simon Dennis closed the Public Hearing at 6:59 PM and reopened the Selectboard meeting.

Selectboard Member, Jameson Davis made the motion to Authorize the Town Manager to sign all necessary documents to complete the Vermont Community Development Program Implementation Grant # 07110-IG-2018-Hartford-06, The Village at WRJ Job Creation closeout. Selectboard Member, Alan Johnson seconded the motion. All were in favor and the motion passed.

2. Public, Selectboard Comments and Announcements:

There were no Citizen comments.

Selectboard comments:

Selectboard Member, Kim Souza attended the performance by the Youth Ensemble at Northern Stage. It was a musical featuring downtown WRJ businesses.

Selectboard Chair, Simon Dennis reminded everyone of the Town of Hartford Truck or Treat at the Town Hall followed by the Gory Daze Parade on Saturday.

Selectboard Member, Jameson Davis reported on the very successful Sister City visit from students and teachers from Cenon, France. Lots of school involvement. Mr. Davis also had a visit from his family this past week. They really enjoyed their time here and had good conversations and great experiences everywhere they went in the Town.

Selectboard Clerk, Dennis Brown read the article in the Valley News about the Regional Planning Commission. He found it interesting and wondered if the suggestions that Hartford presented were considered.

Selectboard Member, Alan Johnson experienced the VINS Canopy Walk on opening day. It was worth the visit.

3. Appointments: N/A

4. Town Manager's Report: Significant Activity Report ending October 21, 2019.

<https://www.hartford-vt.org/ArchiveCenter/ViewFile/Item/170>

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5. Board Reports, Motions & Ordinances

a. Solid Waste Fee Increases (motion required)

Selectboard Member, Alan Johnson made the motion to approve the proposed changes to the fee schedule. Selectboard Member, Dan Fraser seconded the motion.

Selectboard Vice Chair, Richard Grassi made a motion for an Amendment to modify the punch card price from the proposed \$5.00 to \$4.00 per bag. Selectboard Chair, Simon Dennis seconded the motion. 4 were in favor (Dennis, Souza, Johnson & Grassi), 3 were not in favor (Davis, Fraser & Brown). The motion passed. Note: This will put the price for District holders to \$4.95.

Vote on the outstanding motion: 3 were in favor (Souza, Grassi & Johnson), 4 were not in favor (Fraser, Brown, Davis & Dennis.) The motion failed.

Selectboard Clerk, Dennis Brown made the motion to table this discussion to a later date to find out more information and have a broader discussion. Selectboard Vice-Chair, Richard Grassi seconded the motion. 2 were in favor (Brown & Grassi) and 5 were not in favor (Dennis, Fraser, Souza, Johnson & Davis) The motion failed.

Selectboard Chair, Simon Dennis made a motion to accept the proposed rate increases, with the amended \$4.00 per bag and to eliminate the increase cost of metal recycling and bring it back to no cost. Selectboard Vice Chair, Dennis Brown seconded the motion. 5 were in favor (Souza, Brown, Johnson, Fraser & Dennis) and 2 were not in favor (Davis & Grassi.) The motion passed.

b. Audit Contract Award (motion required)

Selectboard Member, Dan Fraser made the motion to Authorize the Town Manager to execute the letter for the audit engagement with Mudgett, Jennett & Krogh-Wisner, P.C. for services for the fiscal year ending June 30, 2020. Selectboard Clerk, Dennis Brown seconded the motion. All were in favor and the motion passed.

c. FY21 Budget Guidance Memo (motion required)

Selectboard Clerk, Dennis Brown made the motion to Approve the FY21 Budget Guidance Memo with the addition. Selectboard Member, Kim Souza seconded the motion. All were in favor and the motion passed.

d. CIP Prioritization Status (information only)

Background: In the spring of 2019, the Selectboard developed the Capital Improvement Program (CIP) Rubric as a tool for ranking and

prioritizing capital projects. On October 8, the Town Manager presented a rough list of capital projects for the Rubric. The Selectboard Chair, Vice Chair and Town Manager met on October 11 to refine this list to remove items that were recurring and/or operating expenditures, as well as to present them so that General Fund and Enterprise Funds items were separated (see attached list).

Discussion: Selectboard members have begun to submit their individual rankings for input into the Rubric and compilation of ranking. This is a discussion on the progress of the individual ranking and requests for information. The prioritization of capital projects in the CIP Rubric will provide the Town Manager guidance for preparing the recommended FY21-26 Capital Improvement Program.

~~e. Acceptance of portion of Bluff Road (motion required)~~
Moved to the next regular meeting on November 5th.

6. Commission Meeting Reports:

Selectboard Member, Alan Johnson attended the Renewable Energy VT Conference. Current Net Zero cities in VT are Burlington and Montpelier. Looking for more heat sources – even sewers. Mr. Johnson found some people that were perhaps interested in working on raising the Net Metering Cap.

Selectboard Member, Kim Souza reported that HCOREI is working on their road map. Next going into the budget process and funding request for more training and programs.

7. Consent Agenda (Mot Req.): Selectboard Member, Kim Souza made the motion to approve the Consent Agenda as listed and added. Selectboard Vice Chair, Richard Grassi seconded the motion. All were in favor and the motion passed.

Approve Payroll Ending: 10/19/2019

Approve Meeting Minutes of: 10/8/2019 and 10/15/2019

Approve A/P Manifest of: 10/18/2019 & 10/22/2019

Selectboard Meeting Dates of:

- Already Approved: 10/29/2019, 11/5/2019 & 11/19/2019

8. Executive Sessions: Selectboard Vice Chair, Richard Grassi made the motion to go into Executive Session at 9:40 P.M. for a Labor relations agreement with the IAFF under 1 VSA §313(a)(1)(B), where premature general public knowledge would clearly place the public body at a substantial disadvantage. Selectboard Member, Jameson Davis seconded the motion. All were in favor and the motion passed.

Selectboard Member, Alan Johnson made a motion to close the Executive Session at 10:11 P.M. Selectboard Member, Jameson Davis seconded the motion. All were in favor and the motion passed.

9. Adjourn the Selectboard Meeting.

Selectboard Member, Jameson Davis made the motion to Adjourn the meeting at 10:12 P.M. Selectboard member, Alan Johnson seconded the motion. All were in favor and the motion passed.

All Meetings of the Hartford Selectboard are open to the public. Persons who are seeking action by the Selectboard are asked to submit their request and/or materials to the Selectboard Chair or Town Manager's office no later than noon on the Wednesday preceding the scheduled meeting date. Requests received after that date will be addressed at the discretion of the Chair. Citizens wishing to address the board should do so during the Citizen Comments period.


