

**TOWN OF HARTFORD
SPECIAL SELECTBOARD MINUTES**

Tuesday, October 29, 2019, 6:00pm
Hartford Town Hall
171 Bridge Street
White River Junction, VT 05001

Present: Simon Dennis, Selectboard Chair (arrived at 6:15); Richard Grassi, Selectboard Vice Chair; Dennis Brown, Selectboard Clerk; Jameson Davis, Selectboard Member (left the meeting at 9:50 PM); Dan Fraser, Selectboard Member; Alan Johnson, Selectboard Member; Kim Souza, Selectboard Member; Brannon Godfrey, Town Manager; Lana Livingston, Administrative Assistant; Hannah Tyler, Director of Public Works; Lori Hirshfield, Director of Planning & Development; Matt Osborn, Planner; Chris Holzwarth, Project Manager @ DPW; Erik Krauss, Lannie Collins; Mike Morris; Sally Bacon; David Briggs; Eric Bunge; Ken Parker; Stuart Johnson; Vural Oktay; Tim Camerato, Valley News.

<http://catv.cablecast.tv/CablecastPublicSite/show/10447?channel=1>

I. Call to Order the Selectboard Meeting

Selectboard Vice Chair, Richard Grassi called the meeting to order at 6:01PM.

II. Pledge of Allegiance

Selectboard Clerk, Dennis Brown led the Pledge of Allegiance.

III. Local Liquor Control Board: N/A

IV. Order of Agenda: No Changes to the Order of Agenda.

V. Selectboard

1. Public, Selectboard Comments and Announcements:

Citizen Comments: Mike Morris of Hartford asked about the progress of the pathway behind The Villages complex. He said it is still not accessible. Town Manager, Brannon Godfrey responded that it is not Town property however he has had conversations with The Villages management and they are continuing to work on it. There seems to be drainage and grading problems at the top of the path. David Briggs commented that he uses it at least 5 times a week and it is passable and better than it has been in years.

Selectboard Comments: Selectboard Clerk, Dennis Brown mentioned that this Thursday is Halloween Night and wondered if it might be changed due to

weather. Police Chief Kasten said that Hartford does not assign day or times for Trick or Treating.

2. Appointments: N/A

3. Town Manager's Report: N/A

4. Board Reports, Motions & Ordinances

- a. Downtown Parking Workshop: Meter System, Parking Structure Options, Ordinance Revisions. (Information Only)

Presentation Overview: Parking Solution Overview
Parking Demand Overview
Parking Meter Proposal Overview
Proposed Parking Garage Update
Update on Parking Ordinances

Parking Solutions Overview:

Our goal is to create an integrative parking system that...

- Encourages safe traffic flow
- Is easy to use and understand
- Provides opportunities for user to 'self-police' their usage, encouraging turnover
- Minimizes police presence with remote capabilities
- Provides capacity for growth and change within our downtown district
- Is a living system that is able to evolve as transportation, energy resources, and lifestyles transition
- Develop a sustainable fee system that is comparable regionally and also supports the parking infrastructure
- Parking ordinances that are consistent with State of Vermont regulations
- Guides implementation of a winter parking and snow removal operations that better support safe and efficient storm response management

Parking Demand Overview:

- Since 2015 we have seen a significant upward trend in the demand for public parking with the build-out of the 2009 Downtown WRJ Revitalization Plan and TIF District, including a significant amount of new housing units and commercial space.
- Over the past three years, there have been...
 - Dramatic increases in evening (6:30-8:30 p.m.) parking occupancy related to growth in number of events and thriving restaurant scene
 - Steady increases in mid-day (12:00-1:00 p.m.) parking occupancy, and consistently having the highest occupancy rate
 - At or near full occupancy in the downtown core sections
 - Steady increases in the mid-morning (9:45-10:45 a.m.) and mid-afternoon (2:30-3:15 p.m.) periods.

Next Steps/Recommendations:

Seeking approval:

- To proceed on meter system
- General preferences on Parking structure design options to finalize and prepare for presentation at future public information meeting
- To Proceed with legal review of Ordinance update

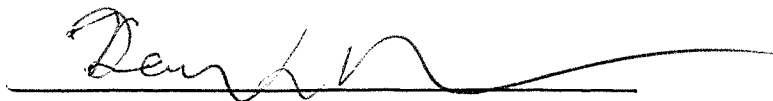
There continued to be a lot of discussion on the parking structure vs. the resurfacing and expanding of the current parking lot.

At the end of the meeting there was a general nod of heads to go ahead with the parking meters and legal review of the ordinance revisions. There were general concerns about the parking structure. A solution to these concerns is to have them, D&K and Walker, estimate the cost of a task order to develop design options for additional spaces on the S. Main Street lot.

5. **Commission Meeting Reports: NONE**
6. **Consent Agenda (Mot Req.): N/A**
7. **Executive Sessions: N/A**
8. **Adjourn the Selectboard Meeting.**

Selectboard Vice Chair, Richard Grassi made the motion to Adjourn the meeting at 10:00 P.M. Selectboard Member, Alan Johnson seconded the motion. All were in favor and the motion passed.

All Meetings of the Hartford Selectboard are open to the public. Persons who are seeking action by the Selectboard are asked to submit their request and/or materials to the Selectboard Chair or Town Manager's office no later than noon on the Wednesday preceding the scheduled meeting date. Requests received after that date will be addressed at the discretion of the Chair. Citizens wishing to address the board should do so during the Citizen Comments period.

A handwritten signature in black ink, appearing to read "Alan Johnson", is written over a horizontal line.