

**Hartford Parks and Recreation Commission**  
**Thursday, November 14, 2019**  
**5:30 p.m.**  
**Hartford Town Hall**  
**Meeting Minutes**

**Commission Members in Attendance:** Kevin Stuart, Michael Vanasse, David Crocco, Jr., Richard Grassi (Selectboard Liaison) and Scott Hausler (Director).

**Commission Members not in Attendance:** Brett Mayfield, Alison Childs

During the previous month, commission member Michael Denmeade resigned via email.

Meeting called to order at 5:37 p.m. by Kevin Stuart.

The September and October 2019 meeting minutes were moved and approved.

There were no Citizen Comments.

It was suggested by Richard and the members agreed to add Commission Comments to future agenda. The members also agreed to invite Jeff Moreno, Hartford High School Athletics Director, to a future meeting.

Director's Report (highlights) – Scott highlighted sections of the written report and provided additional detail. Scott highlighted that the current proposed budget is sufficient to sustain the current level of offering by the Department.

Old Business – We acknowledged the Evaluation Plan had already been approved at the September 2019 meeting. We agreed to reschedule the WABA visit for the December meeting.

New business – The WABA Emergency Plan was review. David provided some written edits. The revised plan to be reviewed at the next meeting.

The Policy Manual was review. David provided some written edits. The revised plan to be reviewed at the next meeting. There was discussion on how fees for programs are set.

The Fiscal Management / Procedures were review with no edits suggested.

Scott highlighted parts of the Department goals and objectives to be reviewed further at a future meeting.

David motions to adjourn and Michael seconds. All were in favor and the meeting adjourns at 6:50 p.m.

Respectfully submitted, Michael Vanasse

Signed By: \_\_\_\_\_ Date: \_\_\_\_\_