

**DRAFT
Minutes
Planning Commission
November 19, 2018**

Present: Bruce Riddle, Peter Merrill, Toby Dayman, John Reid, Jacques Harlow, Dave Sherman and Jo-Ann Ells, Zoning Administrator

Absent: Robin Adair Logan and Kim Souza, Selectboard Liaison,

Administrative Matters

1. Minutes

Peter Merrill moved to approve the minutes of October 15, 2018. Jacques Harlow seconded and the motion passed unanimously.

2. Projects Receiving Administrative Approval

Bruce Riddle explained that administrative approval had been granted for a minor expansion of the municipal parking lot behind the former Legion.

3. Availability for the next Public Hearing

All Commissioners anticipated being available for the hearing on December 17th.

4. Public Comment

None

Public Hearing

At 6:30 PM Bruce Riddle opened the Public Hearing and administered the oath.

1. Application #18-15 by DEW Prospect Street, LLC (owners/applicants) for approval of a one-step subdivision for a lot line adjustment between lots 43-0127-000 and 43-0127-001, Prospect Street, White River Junction, in a CB-2 zoning district.

Shannon Harrington was present.

Jo-Ann Ells gave a brief overview of the application noting one correction that needed to be made to the Findings of Fact.

There were no questions from the Commission.

There was no public present.

2. 11-19-18

Peter Merrill moved to close the Public Hearing. John Reid seconded and the Public Hearing was closed.

Peter Merrill moved to approve the application with the noted correction. John Reid seconded and the motion passed unanimously.

Adjournment

At 6:32 PM Peter Merrill moved to close the Hearing. Toby Dayman seconded, and the Hearing was adjourned.

Respectively Submitted,

Peter Merrill, Clerk