



**TOWN OF HARTFORD
SELECTBOARD MINUTES**

Tuesday, November 19, 2019, 6:00pm
Hartford Town Hall
171 Bridge Street
White River Junction, VT 05001

Present: Simon Dennis, Selectboard Chair; Richard Grassi, Selectboard Vice Chair; Dennis Brown, Selectboard Clerk; Dan Fraser, Selectboard Member; Alan Johnson, Selectboard Member; Kim Souza, Selectboard Member; Brannon Godfrey, Town Manager; Lana Livingston, Administrative Assistant; Lannie Collins; Lori Hirshfield, Director of Planning and Development; Nicole Affeldt; Kevin Stuart; Mike Chamness.

NOTE: Jameson Davis, Selectboard Member, arrived at the meeting at 6:05 PM.

<http://catv.cablecast.tv/CablecastPublicSite/show/10558?channel=1>

- I. **Call to Order the Selectboard Meeting:** Selectboard Chair, Simon Dennis called the meeting to order at 6:02 PM.
- II. **Pledge of Allegiance:** Selectboard Member, Dan Fraser led the Pledge of Allegiance.
- III. **Local Liquor Control Board:** Selectboard Chair, Simon Dennis recessed the Selectboard meeting and called the Local Liquor Control Board to order.

Selectboard Vice Chair, Richard Grassi made the motion to approve the Letter to the Vermont Department of Liquor Control to Approve the Town Clerk signing approved licenses. Selectboard Member, Alan Johnson seconded the motion. All were in favor (6) and the motion passed.

Selectboard Chair, Simon Dennis closed the LLCB and resumed the Selectboard meeting at 6:04 PM.

- IV. **Order of Agenda:** Items 4a and 4b will be switched.

Move item 7- Executive Session after 2. Appointments and before 3. Town Manager's Report.

V. Selectboard

1. Public, Selectboard Comments and Announcements:

Citizen Comments: Lannie Collins inquired about an entry on the payment manifest. Mr. Godfrey responded that the fee was from the folks that did our audit.

Several people from the homeless community spoke to the Board about their situations. They thanked the Selectboard for the services that are provided to them from the Town of Hartford. They are in the homeless situation for multiple reasons and they are doing the best they can. They also thanked the help provided to them from Mike Chamness and UVGear.

Selectboard Comments: Selectboard Member, Kim Souza asked MR. Godfrey if there was a winter parking plan yet. Mr. Godfrey that there was none yet.

Selectboard member Dennis Brown asked about a car with a flat tire (red Subaru wagon) that is parked in the South Main Parking lot. The PD is watching and monitoring that parking lot closely. Mr. Godfrey will touch base with the PD about this specific car.

2. Appointments: N/A

3. Town Manager's Report: Significant Activity Report ending November 18, 2019.

<https://www.hartford-vt.org/ArchiveCenter/ViewFile/Item/173>

4. Board Reports, Motions & Ordinances

a. Receive FY21 Draft Budget Presentation (info only)

Mr. Godfrey presented an overview of the proposed FY21 Budget.

The first budget workshop is scheduled for December 3rd at a regular Selectboard meeting.

b. Amendment to Public Works Specifications for Sidewalk Construction Standard (Motion required)

Selectboard Member, Dan Fraser made the motion to Reduce the standard for the sidewalk subbase from 24 inches to 12 inches for the VTrans funded Upper Sykes Mountain Avenue and Route 5 sidewalk projects. Selectboard Clerk, Dennis Brown seconded the motion. 6 were in favor, 1 opposed (Brown) and the motion passed.

c. Consideration to Join Multi-jurisdiction Opioid Lawsuits (Motion Required)

Selectboard Clerk, Dennis Brown made the motion to not opt out of the MDL Lawsuit. Selectboard Member, Kim Souza

seconded the motion. All were in favor and the motion passed.

d. CIP Ranking in Rubric (Motion Required)

CIP Projects In Priority Order 11/19/19

Bridge Projects Reserves (VA Cutoff Bridge, \$720K)

Fire Radio System Upgrade - Simulcast

Quechee Repeater

Downtown WRJ Revitalization Infrastructure - \$3.797M remaining, TBD

Fairview/Gates Design + Implementation

Downtown Parking Improvements

WRJ Salt/Sand Shed Roof (tarp)

Maxfield Softball Field Lighting

Maxfield Safety Netting between Softball and Baseball fields

Bugbee Part 1: air sealing, insulation, ceiling

Bugbee Sr. Ctr. Part 2: heat pumps

Quechee Main Sidewalk, Willard Rd. crosswalk to reserves

Communications Center Flooring

Upper Sykes Bike/Ped Path (additional \$50K for FY21)

Bugbee Sr. Ctr. Part 3: floor, water heater, kitchen hood, stove, boiler controls

Rt. 5 Bike Ped Path (additional \$44K for FY21)

Quechee Salt/Sand Shed Reserves - replaces undersized, unsecured shed

Maxfield In-ground Ballfield Irrigation

Wright's Reservoir Engineering + Implementation

Outdoor Pool

Hartford Riverwalk

Village Sq. Parking Lot (Briggs Park)

Kilowatt Master Plan Implementation - dock, boat ramp, launch area improv.

Maxfield Parking/Drives

Wilder Bike/Ped bridge \$330K

Selectboard Member, Dan Fraser made the motion to accept the revised CIP ranking list. Selectboard Member, Jameson Davis seconded the motion. All were in favor and the motion passed.

5. Commission Meeting Reports:

Selectboard Vice Chair, Richard Grassi reported from the Parks & Recreation Commission that they are going over manuals for their accreditation.

6. Consent Agenda (Mot Req.): Selectboard Vice Chair, Richard Grassi made the motion to approve the Consent Agenda as listed. Selectboard Member, Jameson Davis seconded the motion. All were in favor and the motion passed.

Approve Payroll Ending: 11/16/2019

Approve Meeting Minutes of: 11/5/2019

Approve A/P Manifest of: 11/15/2019 & 11/19/2019

Selectboard Meeting Dates of:

- Already Approved: 12/3/2019, 12/10/2019, 12/17/2019

7. Executive Session: Selectboard Member, Jameson Davis made the motion to move into Executive Session for the purpose of Discussing of pending civil litigation to which the Selectboard is or may be a party for which premature general public knowledge would clearly place the public body at a substantial disadvantage [I VSA §313(a)(1)(E)]. Selectboard Member, Alan Johnson seconded the motion. All were in favor and the motion passed at 6:30 pm.

Selectboard Member, Alan Johnson made the motion to close the executive session at 7:45 pm. Selectboard Member, Dan Fraser seconded the motion seconded the motion. All were in favor and the motion passed.

8. Adjourn the Selectboard Meeting. (Mot Req.)

Selectboard Member, Jameson Davis made the motion to Adjourn the Selectboard meeting at 10:10 P.M. Selectboard Member, Alan Johnson seconded the motion. All were in favor and the motion passed.

All Meetings of the Hartford Selectboard are open to the public. Persons who are seeking action by the Selectboard are asked to submit their request and/or materials to the Selectboard Chair or Town Manager's office no later than noon on the Wednesday preceding the scheduled meeting date. Requests received after that date will be addressed at the discretion of the Chair. Citizens wishing to address the board should do so during the Citizen Comments period.


