

West Hartford Library Trustees
West Hartford Library
December 19, 2018

Present: Judith Roberts, John Newton, Harry Dorman; Director: Sandie Carey

The meeting was called to order at 6:00 and the Pledge of Allegiance given.

Public Comments: none

Secretary's Report: Upon motion duly made and seconded, the minutes of the October 24, 2018 meeting were approved.

Treasurer's Report: Newton reported that through the end of October, 24.9% of the budget had been expended, leaving \$35,810 remaining for the FY. He noted difficulties with the processing of the Director's sick time and was provided a copy of the correspondence with the Town to discuss with the payroll personnel tomorrow. Also discussed was the use of grants and the Town's procedures regarding.

Director's Report: Carey reported on the last two month's activity, noting a slow down in November, due to the holiday and three weather related days. She commented on the community groups which had used the Library and Community Room [a birthday party and the Library's holiday party, among many others]. She reported on her and Robert's budget presentation to the Selectboard. Carey noted that three evening events have been planned for the coming months [Roberts on growing up in VT and being a model for Norman Rockwell, Steve Carey on his trip to Africa, John Moody on indigenous traditions and history in Hartford]. Upon motion duly made and seconded, the Board voted to close the Library on December 24th and December 31st, the hours being 2 – 8 on those days.

Friend's Report: none. Roberts noted the very strong support continuously being given by Barbara Gherardi, most recently at the holiday party.

Old Business: none

New Business: Roberts noted that two individuals have expressed an interest in joining the Board. There is a current vacancy. Newton will check with the Town Clerk regarding the terms of current members to determine when another vacancy will occur.

Upon motion duly made and seconded, the meeting was adjourned at 6:40.

Respectfully submitted,

Harry Dorman, Secretary

These are draft minutes, subject to review