

**Town Of Hartford  
Town Staff  
Significant Activity Report, October 11 - 24, 2017**

**TOWN MANAGER HIGHLIGHTS**

- Respectfully submitted for your consideration.
- During the past two weeks, First Responders have attended to the of six (6) overdoses, one fatal - suspected heroin; four (4) non-fatal – suspected heroin, and one (1) non-fatal – alcohol and prescription drugs..
- At a standstill regarding the future of the DOC Work Crews. The Department is working with Bill Soule from Probation and Parole, supplying the workload hours needed for next season. He will submit our proposal of need to Commissioner, Lisa Menard. We hope to have a response soon so we can determine what the DOC program through Probation and Parole might look like.
- On October 21 the Fire and Police Departments held an open house at the Public Safety Building. It was a successful event and well attended. We plan to continue this event annually.
- RFP for Maxfield Drainage has been advertised and sent out. We have bids due back by October 31st with anticipated project completion before the snow flies as long as the weather cooperates.
- WABA compressors were fired up and operational starting on Monday the 16th. Painters arrived on Friday, October 20th. The Department opened the WABA facility on Saturday, October 21st.
- Town Solar Projects – The Town awarded the contract for development of solar projects on three Town buildings - WABA, WRJ Wastewater facility, and Public Works building. The solar systems will be financed, developed, owned and maintained by Norwich Technologies, with the Town's electric bills being off-set by the value of a portion of the energy produced from the systems. The Town will maintain ownership of the Renewable Energy Credits.
- Work on cleaning up the old Hartford Diner site is moving along. The diner building has been knocked down and work on the retaining wall removal and site cleanup continues. We are working to ensure compliance with the court order, still some work to do there.

- Listed below are those highlights pulled from each Department Head's report. Further under are the full highlights from each Department.

### **STAFF HIGHLIGHTS**

- Assessor worked on and completed the 2017 Sales Study for the state equalization study; 753 sales processed, not including invalid sales (250). This is a three year timeframe.
- Finance is working FY 2017 Closeout with staff and with the auditors. The auditors are onsite this week.
- All Fire crews participated in live fire training at the Vermont Fire Academy burn building located at Vermont Technical College. Over two days shift exercised initial company operations and rescue scenarios under live fire conditions..
- IT Director met with W.B. Mason, Office Systems of Vermont, National, and Magee to start the process of potentially replacing copiers within the town to see what each company is offering and provides, in order to help find the best solution for the town's needs.
- The Parks & Rec Department held a meeting with representatives of the Friends of Dewey's Pond. The discussion centered around future grant and milfoil extraction opportunities. We have contacted Solitude Lake Management who is currently working with Quechee Lakes Land Owners Association's Lake Pinneo. We have asked if they could provide a site visit to Dewey's Pond and provide suggestions for future work. Solitude Lake Management provides specialized wetland and aquatic weed control solutions. We hope to have them here this fall for a discussion about long term solutions to the watermilfoil problem. Additionally, I spoke with Ethan Phelps, Vermont State Parks, about the lease between the Army Corp and the State. They believe a lease will be signed before the New Year.
- North Hartland Road (RT 5) Bike Ped Project – Revised Plans and right-of way easements reviewed by state. Completing final documents for bid process.
- Pocket Park update: All of the concrete work has been completed. The installation of the lights and railing is underway (see photo taken 10/23/2017).
- October 17th – The Police Chief participated in the regular meeting of the Hartford Committee on Racial Inequality, (HCORI).

## DEPARTMENT HIGHLIGHTS

### Assessor:

- Reviewed Tax Increment Finance district counts.

### Finance:

- Working August/September Bank Reconciliations.
- Continue to work on FY 2019 Budget preparation.

### Fire:

- The Powerload system was installed in Ambulance 2. This device assists the fire fighters with lifting patients into the ambulance on a stretcher.
- Assistant Chief Beebe attended training in Albany, NY on the fire departments electronic training records management system.
- Engine 4 was placed into service as the primary response unit out of the headquarters station. Engine 1 has been relocated to Station 2 in Quechee as the primary unit. Engine 2 has been placed in reserve.
- Both ambulance cots have been upgraded with new patient restrain devices. This purchase was completed with the assistance of a VLCT Safety Grant.
- The fire department welcomes JD Storn as a new call firefighter with the department. JD relocated to the area and is a resident at DHMC. He comes with both a firefighter certification and is licensing as a paramedic.
- The fire department conducted a swift water rescue drill at Sumner Falls. This was a regional drill and departments from Hanover, Hartland, Plainfield, Lebanon and Cornish participated.
- The fire department provided job shadow training to two HACTC students.
- Staff attended event coverage at the Minicanes football game, Color Run at Maxfield, and a touch a truck event at the World of Discovery Daycare.

- Fire extinguisher training was conducted at Brookside Nursing Home.
- Ladder 1 is currently out of service with a broken hydraulic line. Plan is to have it back in service Wednesday October 25th.
- During the last two week period the department responded to 97 calls for service.

### **Information Technology:**

- Replaced a broken Verizon jetpack on one of the police cruiser laptops that had been out for a while.
- In the process of hooking up a new TV in the police room so officers/law enforcement can see the Spillman software running.
- With the help of Jack at the fire department, got GPS up and running with our software and private network for the new firetruck.

### **Parks and Recreation:**

- Youth soccer, NFL flag football, field hockey and youth cheerleading are winding down as we gear up for the winter program season. Most fall programs will end after the October 28th weekend.
- Pickleball continues at Maxfield tennis courts on Tuesdays. This is a drop in program and will continue through the end of October.
- Open Gym Basketball for grades 7-12 is on Wednesday at Hartford High School. The program is from 6pm to 7:30pm.
- We now have 28 participants in the free 2nd – 3rd grade UVAC Free Swim Program on Wednesdays.
- Adult basketball drop in programs have begun. Sundays we have ages 25+ at DBS, Wednesday there is 50+ at Hartford Middle School and on Thursday 18+ have the gym at the White River Middle School.
- The Department is soliciting groups to participate in the upcoming Trunk or Treat event here at the Town Hall from 4pm to 6pm on Saturday, October 28th. 17 so far registered.

- Saturday, 10/21 the NFL flag program hosted Lebanon and Hanover Recreation Departments for a small, low-key round robin jamboree at Ratcliffe from 12:00pm-3:00pm. Four teams will be involved. Teams will play each other once for 3 games. This will conclude their season.
- 3rd/4th Grade Boys & Girls (1 team each) will be participating in Lebanon's 3rd/4th grade soccer jamboree on Saturday, 10/21.
- Learn to skate programs begin the weekend of October 21st. Public skating begins October 21st.
- Attended the West Hartford Library meeting on October 18th. Discussed a few building issues. June through September Farmers Market had 1445 visitors. There Monday night craft night continues to grow with up to 10 kids weekly. Circulation topped 455 items in September.
- New Swing for Clifford Park should arrive soon. The previous shipment was damaged and the company decided to ship out an entire new swing with all components. Additionally, they told us to keep the damaged posts and components and to use them for our benefit.
- Cat Buxton from the Latham Works Neighborhood Working Group provided an update on work being completed by the Dartmouth Thayer School of Engineering. Currently completing some survey work and hydrology analysis. The Deliverables will be a finalized report that includes maps of proposed route and recommended materials, river access points, ADA accessibility, funding sources, estimated maintenance costs. A hydrology analysis will include site survey of trails, flooding predictions and runoff studies.
- Mowing and general maintenance continues in the parks. The unseasonable weather has not slowed down the grass growth.
- DOC completed there last week of service at Maxfield and other park facilities. The probation program will continue mowing a few of the sites through October.

### **Planning and Development:**

- Quechee Pocket Park – The project is substantially completed with railing, fencing and lighting expected to be complete by end of October.
- WRJ Parking Study – Assembling roll-out of parking study recommendations.

- July 1 Flood Damage – Continuing to work with the state, UV Strong, and TRORC to assist property owners impacted by the flood.
- Budget and CIP – Preparations for FY 2018-2019.
- Currier Street Reconstruction – Continuing work to button-up for the winter.
- Bridge and Main Housing Projects – Finalized documents for submittal of first requisition from VT Community Development Grant.
- Button-Up Vermont Program – Application approved by Efficiency VT to participate in this year’s statewide program. Coordinating at least 2 major community information and education events – Trunk or Treat on October 28th featuring info, treats and free lightbulbs. On November 11th, Energy Day at Dothan Brook School with Norwich, Hartland and Woodstock Energy Commissions, featuring energy insulation trailer, music, food trucks, workshops, raffle, door prizes and free lightbulbs.
- Sykes Mountain Ave Bike Ped Project – Construction underway between South Main Street and lower Butternut Lane, with sidewalk and retaining wall on downhill side and bike lane on uphill side.
- Energy Audits – Finalizing energy improvement estimates for upcoming budget cycle related to energy audit recommendations for the Bugbee Center Director, Fire Department and Police Department.

**Police:**

- October 7th – Emergency communications specialists received a 911 call for an unresponsive female. First responders were dispatched and communications personnel initiated CPR instructions by telephone until first responders arrived.
- October 9th – Sergeant Pedro provided emergency response training to staff at the Ottauquechee School.
- October 11th – Patrol officers cited a 53 year old Wilder woman with possession of suspected heroin after investigating a complaint at private residence on Norwich Avenue.
- October 11th – Officer Clifford and K9 Dozer assist Probation & Parole personnel with the arrest of a man at a private residence on Hartford Avenue for violating his conditions of probation.

- October 12th – Patrol officers assisted Department for Children & Families personnel with a family neglect complaint at a private residence along the 200BLK of Lower Hyde Park.
- October 11th – Emergency communications specialists received a 911 call reporting smoke and fire coming from the roof of a private residence in Hartland. First responders were dispatched and staged accordingly.
- October 12th – Patrol officers responded to a report of a Theft of a grill taken from a community service provider along the unit block of Maple Street. The investigation continues.
- October 13th – Patrol officers responded to a 911 hang-up at the Shady Lawn Hotel, where they discovered what appeared to be an incident of domestic violence. The SIU Detective was summoned and the investigation continues.
- October 13th – The Police Social Worker attended the regular meeting of the Hartford Child Protection Team.
- October 13th – Patrol officers responded with paramedics to the Highland Golf Course in Quechee for what was reported as a 60 year old man experiencing a medical emergency. The man was found deceased by first responders. Investigation and the scene and preliminary autopsy results indicate the man passed from non-suspicious circumstances. The investigation continues.
- October 13th – Patrol officers responded to a reported burglary at a business located along the 100BLK of North Main Street. Suspects forced a rear door and removed an amount of U.S. Currency (Cash). The investigation continues.
- October 14th – Emergency communications specialist received a 911 call reporting an unconscious camper canoeing with a therapy group along the Connecticut River south of Hartford. First responders were dispatched and the camper transported for medical assistance.
- October 15th – Patrol officers responded to a private residence along the 200BLK of VA Cutoff Road for a domestic assault. Following investigation, a 54 year old man from Atlantic City, NJ was arrested and charged with assault and interference with access to emergency services.
- October 15th – Patrol officers responded to a property damage, single vehicle motor vehicle roll-over crash on Old River Road near Land's End. Investigation revealed driver inexperience was to blame.

- October 15th – Patrol officers assisted a Wilder Family in locating their 17 year old son after he left their home without explanation. Young male was located unharmed and reconnected with family.
- October 15th – Patrol officers responded with paramedics to a private residence along the 4000BLK of Old River Road for reports of an unconscious man. First responders deploying nasal Noxalone were able to revive the man, who was taken by Hartford Ambulance to Dartmouth-Hitchcock Medical Center for additional medical assistance.
- October 15th – Patrol officers responded to a domestic argument involving an intoxicated man at a private residence along the 100BLK of Stonecrest Avenue. Mediated by patrol officers.
- October 16th – Representative from EAP 1st, presented to police supervisors on the traumas in law enforcement and available employee assistance services.
- October 16th – The Police Chief attended a planning meeting to discuss campus parking at the Hartford School District Main Office.
- October 16th – Patrol officers cited a 54 year old man from Atlantic City, NJ after he violated court ordered conditions of pre-trial release prohibiting contact following his arrest the day earlier.
- October 16th – Patrol officers responded with paramedics to a private residence in Quechee for a semi-conscious, intoxicated man. The man was taken by Hartford Ambulance to Dartmouth-Hitchcock Medical Center for additional medical assistance.
- October 17th – The Police Chief and Police Social Worker attended an outreach discussion on victim services at WISE, (Women’s Information Services), in Lebanon.
- October 17th – Patrol officers assisted Norwich Police Officers with an arrest for domestic assault.
- October 18th – Representative from EAP 1st, presented to police supervisors on the traumas in law enforcement and available employee assistance services.
- October 18th – The Police Social Worker participated in the regular meeting of the Hartford Community Coalition (HCC) Wellness & Prevention Subcommittee.
- October 18th – Patrol officers responded to a domestic argument involving an intoxicated woman at the Pinecrest Motel. Mediated by patrol officers.



- October 19th – The Deputy Chief attended a presentation by the ATF (Bureau of Alcohol, Tobacco & Firearms) on firearms trafficking in New England and its relationship with drug in Vermont hosted by the FBI National Academy Associates, New England Chapter in Montpelier.
- October 19th – Patrol officers responded with paramedics to a private residence along the unit block of Quechee/Hartland Road for reports of an unconscious man. Bystanders and paramedics deploying nasal Noxalone were able to revive the man, who was taken by Hartford Ambulance to Dartmouth-Hitchcock Medical Center for additional medical assistance.
- October 19th - Patrol officers assisted a Wilder Family in locating their adolescent son after he left their home abruptly. Young male was located a short distance away and reconnected with family.
- October 19th – Patrol officers assisted the Hanover Police with locating a vehicle that had fled a traffic stop in Hartford. Vehicle located and owner notified.
- October 19th – Patrol officers responded to a report of a burglary at a business along the 300BLK of Maple Street. The investigation continues.
- October 19th – Patrol officers assisted Department for Children & Families personnel with a family neglect complaint at a private residence along the 500BLK of Sykes Mountain Avenue.
- October 20th – Patrol officers responded with paramedics to a campsite below the Route 5 Bridge, adjacent to the railroad for an unconscious man. First responders found the man deceased from what appeared to be a drug overdose. The investigation continues.
- October 20th – Patrol officers responded with paramedics to the Super 8 Hotel for reports of an unconscious woman. First responders deploying nasal Noxalone were able to revive the woman, who was taken by Hartford Ambulance to Dartmouth-Hitchcock Medical Center for additional medical assistance.
- October 20th – Patrol officers assisted the Veterans Administration Police with a disorderly man in crisis at the Veterans Administration Hospital Emergency Room.

- October 21st – Patrol officers responded to reports of gunshots and yelling at a private residence along the 100BLK Wood Road. First responders found several intoxicated persons in the home, including a woman bleeding from what was found to be a broken car window after reportedly closing her arm in the door. Paramedics were also summoned and transported the woman to Dartmouth-Hitchcock Medical Center for treatment.
- October 21st – Patrol officers responded with paramedics to a private parking lot along Maple Street for reports of an unconscious motor vehicle passenger. Bystanders stopping to assist began CPR, and were assisted by arriving first responders deploying nasal Noxalone. The passenger was revived, but refused further assistance by paramedics, including transport to Dartmouth-Hitchcock Medical Center.

### **Public Works:**

- The Education Center’s mechanical room is in the process of being restored by Cleanway Services.
- A new waste oil burner was installed in the Recycling Building.
- Hartigan continued flushing and televising the sewer lines in the White River area.
- Nick Burnham and his community service crew completed painting of the hydrants in the White River Junction area.
- The Highway crew prepared Fern Street for paving. The paving is anticipated to occur the week of October 23.
- July 1, 2017 Flooding: In between normal maintenance and the preparation of Fern Street, the Highway Department continues to work on washouts from the July 1st storm.
- The Highway Dept. took delivery of a new 1 ton pickup/plow truck.
- The Lower Sykes Mountain contractor, DuBois Construction is currently at a standstill while they wait for drainage structures. Between now and the closing of the paving plants, the contractor will complete as much shoulder widening work as possible. The contractor will be updating the Town with a schedule for the wall work and sidewalk work anticipated for the remainder of the year. The project will likely be extended to the spring as the precast concrete blocks will not be ready until December.

- Currier Street: Nott's Excavating has completed the tie in of the Currier Street road drainage and "The Village" drainage as well as the retaining wall at the back corner of Northern Stage. They are now working on the phase 1 extension in anticipation of base paving. (see photo taken 10/23/2017 of the Currier Street work).