

## **Significant Activity Reports**

### **November 2, 2021**

#### **TOWN CLERK'S OFFICE:**

- Presented the FY23 Proposed Budget for the Clerk's Office on Tuesday, October 23, 2021.
- Reviewing the Legislative Apportionment Board's (LAB) proposed legislative re-districting proposal in preparation for the November 4, 2021 Board of Civil Authority (BCA) Meeting for the purposes of discussing and the BCA making a formal recommendation to the LAB for Re-Districting for Hartford.
- Drafting submissions for the Town Report for the Clerk's Office and the Board of Civil Authority
- Processing daily updates to the Voter Checklist

#### **Parks & Recreation Department**

- Activities marketed over the past week included our Trunk or Treat to be held on October 30<sup>th</sup> from 4pm to 6pm at Lyman Park and the Town Hall Parking Lot and our Teen Adventure Getaway Get Away trip to the Get Air Vermont Trampoline Park in Williston on November 1st.
- Our Candy Drop for the Trunk or Treat yielded over 5000 pieces of candy donated by local business and residents to support those participating in our event.
- The Department continues to market for the many programs at the WABA Arena. Noon Time Skate, Public Skating, Figure Skating and the Small Games Camp. All programs and activities can be found on [Hartfordrec.com](http://Hartfordrec.com).
- The Administrative Office continues to work through park permits as we begin to close out the season. The Vermont Soccer Coaches Association Senior Soccer Classic will be held at the Maxfield Sports Complex November 7<sup>th</sup>. Additionally, we have been working on our new pass system that we hope to get implemented soon at WABA.
- All of our youth fall sports finished up their seasons the weekend of the 23<sup>rd</sup>. We have started all our preparations for winter sports.
- Department is working on new COVID-19 Guidance for indoor sports that was recently distributed by the Department of Education. This guidance will likely be recommended by the Department of Commerce for Municipal Recreation and Private Youth and Adult Leagues to follow. Guidance will recommend masks be worn indoors by players, coaches, team management and spectators. Currently our WABA Arena Guidance requires masks to be worn by spectators, coaches and players. Players are not required to wear the mask while playing on the ice. This however will change and be a requirement.
- The Department completed our first full two weeks of WABA Arena operations. This time of the season requires a multi-function operation of continued park maintenance along with arena operations. The arena completed the first two full weeks of youth and adult groups along with our first weekend on public skating. Mowing and fall clean up at all our park facilities continues as well. Athletic field painting continued but will soon be finished for the season. The Maxfield pavilions will remain open through the high

school soccer season and then the pavilions will be winterized and closed for the season.

**Fire Department-**

- The department participated in swift water rescue training with the State Urban Search and Rescue Team. This exercise held at Sumner Fall utilized multiple agencies, evaluated boat operations, rescue swimming and basic water operations.
- Crews trained in aerial ladder operations at the old Carriage Shed Building that is scheduled for demolition.
- Conducted CPR training for elementary schools.
- Received notification from the Commission on Fire Department Accreditation that our annual compliance report was approved. The department completes a compliance report annually until up for complete renewal. From the Commission, “We commend you on your efforts and those of the personnel in your department. Your continued dedication to the self-assessment process will certainly result in the continued professional development of your organization and ultimately provide a positive impact to your community.”
- The department responded to 129 calls for service during this period.

**Incident Log:**

<b>Calls for Service 9/28-10/13</b>	117
<b>Incident Type Categories</b>	
Fires	3
Overpressure Rupture/Explosion	0
Rescue/Medical	85
Hazardous Conditions	4
Service Calls	8
Good Intent	7
False Alarm	9
Weather Emergency	0
Special Incident/Other	1

**POLICE DEPARTMENT**

The Department participated in National Drug Take Back Day, taking in over 20 lbs. of unwanted prescription medications.

The Department participated in the Parks & Rec Trunk or Treat event.

Officers completed their annual low-light firearms training.

Officers responded to another fatal overdose in the community, as well as two other non-fatal overdoses.

Watson Park suffered significant vandalism from a motor vehicle, officers investigating

During this reporting period the department handled 269 incidents with 13 arrests. The breakdown is as follows:

Animal Problem – 6

Arrest on Warrant – 7

Assault – 6

Citizen Dispute – 6

Death Investigation – 1

DLS – 1  
Drug Possession – 2  
Juvenile Problem – 1  
MV Disturbance – 11  
Noise Disturbance – 6  
Suspicious Person or Circumstance – 24  
Traffic Accident – 6  
Trespassing – 6  
Vandalism – 5

All other – 181

## **Department of Public Works**

The Department of Public Works has been preparing for the Gates Street listening session on November 2. We have also been preparing for our upcoming budget presentation.

This week we not only participated in a monthly update meeting for the VA Cutoff Bridge Project with the State of Vermont, but also interviewed another consultant as part of the selection process for the Solid Waste transition.

Brittney and Jeremy have been working closely together on recruitment, interviews, and onboarding of new team members at Public Works.

The Highway Crew has been primarily focused on preparing for the final paving work and also completing our annual fall grading route.

The Water Department has been working closely with Finance to perform shut-offs for the first time since Covid-19 started and also working on the driveway entrance at the Wilder Well.

The Wastewater Department is still struggling with clogged pumps at the Bridge Street pump station.

## **Department of Planning and Development**

Housing – Preparation of two state grant applications to update Hartford's Town Plan and changes to Town Zoning Regulations to increase housing opportunities.

Tax Increment Financing District (TIF) – Preparation of Annual Report.

Vermont Community Development Program Grants– Preparation of Progress Reports for Wentworth 2 Housing Project, and for Cornerstone Community Center Planning Grant.

Town Audit – Provided information to Finance for the Town Audit.

Property Development – Continued to respond to information requests and development inquiries, review applications for improvements to properties, process permit applications, and conduct site visits/issue Certificates of Occupancy for completed projects.

## **Assessor**

- Joe attended IAAO 311 Real Property Modeling Concepts
- Applied for education fund reimbursement for value adjustments due to appeals
- Processed homestead declarations and property tax transfers
- Presented fiscal year 2023 Assessors budget to the Selectboard
- Cristina applied for Vermont Assessor Level II Certification
- Received the final outstanding appeal decision for Praise Chapel from the Superior Court which upheld the BCA decision