

Town of Hartford
Significant Activity Report
November 30, 2021

Assessor

- Worked with our District Advisor for grand list category and exemptions edits
- Worked with planning on growth center and TIF parcel data
- Worked on town annual report
- Continued processing property tax transfers
- Worked with website vendor to fix an online data issue
- Assessor's Office will be closed Wednesday, November 24 through Friday 25 for Thanksgiving

Town Clerk

1. The Clerk is editing and finalizing Clerk submissions for the Town Report to give to Paula Nulty in December.
2. The Clerk has completed the tasks the Secretary of State's Office gave to Clerks to update the voter checklist. Voters have been notified by letter if there is missing pertinent information to their voter record.
3. The Assistant Clerk has continued to process daily recording of land records, etc. The pace has slowed a bit as expected this time of year.
4. The Assistant Clerk has also been updating dog licensing information in preparation for 2022 dog license sales to begin in January.
5. The Clerks are also doing other year-end tasks to be ready for the early part of the new year.

Department of Public Works

1. The DPW team worked closely with Blaktop (our paving contractor) to continue our annual paving project. We successfully completed work on West Gilson and Willard. As the plants are scheduled to close this week, we will be finishing the remainder of the work, including line striping, next year.
2. Hannah spent a significant amount of time preparing for the annual budget presentation.
3. Chris and Hannah worked with Sanborn-Head to facilitate the Solid Waste recertification due in December. Also, on Friday, November 19, (very favorable) bids were opened for the C&D processing at Solid Waste.
4. The DPW team has been struggling with multiple issues with our boiler at the 173 Airport Road facility. We have been working closely with Alliance Mechanical to ensure timely, cost effective repairs. We are also working with Dana Clawson to investigate more energy efficient long term upgrades and potential funding sources.

Parks & Recreation Department

Program and Park Highlights

- The Hartford Tree Board is looking to fundraise and replace four to six trees that are located at the Quechee Bandstand. The trees are declining in health due to the proximity to the road and soil conditions.
- The Department is coordinating and marketing for several holiday events in the next several weeks. We are bringing back the Coloring Contest, Howlidays Festive Pet Photo Contest, Letters to Santa and the popular Light Up Hartford.

- 50+ Open Basketball and Noon Time Hockey continues.
- Youth Basketball registrations will be closing on November 22nd. Player assessments will take place after the Thanksgiving break.
- Holliday special skates at WABA will be on Thanksgiving eve, Friday afternoon and our regular skates on Saturday and Sunday. All public skating times are listed on Hartfordrec.com. Saturday and Sunday skates continue to be popular.
- The heating unit in the Zamboni room has failed. ARC was on site to service and identified that the unit was not functioning. It was also identified that the unit installed during the construction of the west wing is too small and a larger unit is needed.
- Joe Turner, Town Assessor is working with the Department to identify values for playing fields. Following the destruction of Watson Park this fall, it was identified that sports fields and their values were not covered under insurance for vandalism.
- Park maintenance operations continue with the mild weather. Water has been shut off at Maxfield and all the facilities have been winterized. Frost Park leaves are being cleaned up as the oak leaves tend to drop late in the fall season.
- The pool project continues with work on the control building and filtration room. Gutters on the pool have been sealed and the gutter grates installed. The filtration tanks are due to arrive sometime in December and it is still uncertain if the deck concrete will be poured in the next couple weeks.

Police Department

During this time period, the department has been working on a missing person, death investigation case since November 12th, which was believed to be a suicide. This morning, assisted by the fire department, sadly, we recovered a body of a male which is believed to be the missing person.

We completed the hiring selection process on a Certified Communication Specialist this week and expect to bring her onboard within the next 2-3 week. We are also close to completing the selection process on a second applicant for a Police Officer position who would start in February and attend the next academy.

Officers assisted with the Haven's Annual Turkey Day at the High School this past Saturday.

During this reporting period the department handled 248 incidents with 9 arrests. The breakdown is as follows:

Animal Problem – 9
 Arrest on Warrant – 2
 Assault – 3
 Citizen Assist - 12
 Citizen Dispute – 5
 Death Investigation – 1
 Directed Patrols – 31
 E911 Hang ups - 11
 DLS – 1
 Foot Patrols - 20

Juvenile Problem – 5
 Missing Person - 1
 MV Disturbance – 13
 Noise Disturbance – 6
 Overdose - 2
 Suspicious Person or Circumstance – 31
 Traffic Accident – 7
 Trespass Violations – 5
 Vandalism – 2
 Welfare checks – 13
 All other – 248

Fire Department

The department wishes to thank our mutual aid partners for providing emergency response coverage for the community as members attended the memorial services for Firefighter Wesley Black.

Congratulations to Lt. Norman Mariotti for his 32 years of service to the Town. Norman will be retiring the end of the year; his last shift will be December 30th.

Welcome to Firefighter Peter McMillan. Peter was a successful candidate in our hiring process. Peter had just started with the department as a call firefighter and we are pleased to welcome him to the fulltime staff. Peter begins his fulltime orientation the week of December 6th and will start on shift the following week.

Incident Log:

Calls for Service 11/8-11/23	90
Incident Type Categories	
Fires	0
Overpressure Rupture/Explosion	0
Rescue/Medical	70
Hazardous Conditions	1
Service Calls	11
Good Intent	4
False Alarm	4
Weather Emergency	0
Special Incident/Other	0

Department of Planning and Development

- Hartford Growth Center Designation – Submitted second draft of 5-year update to the state and completed collecting information to map subdivisions, residential, commercial development within the Growth Center.
- TIF State Audit – Submitted information to the State Auditor’s Office on a 1-year follow-up review of the 2020 audit report recommendations.
- FEMA/State Site Visits - Completed site visits with FEMA and State officials to 7 properties that were substantially damaged in 2011 from Tropical Storm Irene and in the 100-Year Flood Zones, which the Town purchased with federal funds.
- Tax Increment Financing District (TIF) and Downtown Program – Continued work on completion of the annual reports related to the Town’s participation in these two programs.
- Property Development –Completed and distributed draft Findings of Fact for applications going before the Planning Commission and Zoning Board of Adjustment in December. Continued to respond to information requests and development inquiries, review building permit applications for improvements to properties, process permit applications, and conduct site visits/issue Certificates of Occupancy for completed projects.