

## TOWN OF HARTFORD

### JOB DESCRIPTION

#### Park Laborer – Turf Crew Leader (PL-TCL)

FLSA DESIGNATION: Non-Exempt/Full Time  
Department: Parks and Recreation

**Pay Classification: Grade 12**

#### Nature and Scope of Position

The Park Laborer – Turf Crew Leader (PL-TCL) performs a wide variety of duties necessary to maintain all Town parks, recreational facilities and athletic fields. The position requires the operation of a variety of specialized power equipment such as, but not limited to: commercial lawn mowers, string trimmers, chainsaws, backpack blowers, tractors and ice resurfacing machines.

#### Supervision Received

The PL-TCL receives direct, daily supervision from the Superintendent of Parks & Facilities. The Director of Parks & Recreation will provide guidance or direct supervision when the Superintendent of Parks & Facilities is unavailable.

#### Supervision Given

The PL-TCL frequently provides direct supervision for seasonal park employees and volunteers to complete daily activities, as well as special projects.

#### Duties & Responsibilities

The following is a list of the more common duties and responsibilities attributable to the position of PL-TCL. This list is not all-inclusive, and may be amended from time to time by the Director of Parks & Recreation or the Superintendent of Parks & Facilities as circumstances dictate.

- Maintains Town buildings, equipment, recreational facilities, parks as well as other Town property.
- Supervises and maintains the ice arena, to include nights and weekends.
- Maintains trees, shrubs, flower beds, lawns and athletic field throughout the park system.
- Maintains and grooms athletic fields.
- Maintains and makes repairs to Town pools.
- Maintains records and schedules for athletic turf and court maintenance.
- Recommends necessary supply purchases for turf, court and athletic field maintenance.
- Performs painting and basic carpentry, electrical and plumbing repairs as required.
- Performs snow removal via plowing and hand shoveling as required at departmental facilities.
- Operates a wide variety of power equipment and hand tools as required for the job.
- Performs other duties as assigned by the Superintendent of Parks & Facilities, as well as the Director.
- When appropriate, assists in training Town employees and volunteers in proper operation and maintenance of Town vehicles and equipment.

#### Requirements of Work

The PL-TCL shall possess basic mechanical skills and have a familiarity with a variety of turf management operations. The PL-TCL is required to complete daily work assignments based on weekly job lists and assigned project schedules. Assesses and maintains weekly job and project lists to assure timely completion.

#### Required Education and Experience

High school diploma or G.E.D plus two or more years of relevant work experience or a combination of education and experience, from which comparable knowledge and skills are acquired.

#### Desired Education and Experience

Associates degree or higher in Turf Management or related field plus one or more years performing turf management duties.

#### A.D.A. Requirements

Applicants must have a valid driver's license with a clean driving record, and be able to lift a minimum of 50 pounds. Applicants must also be willing and able to work outside in all weather conditions.