Public Assemblies Permit

Required for gatherings of 2,000 or more individuals in a public place which the general public is permitted or invited to attend

Please complete this form and return (no later than 30 days prior to the event) to:
Town of Hartford, 171 Bridge Street, White River Junction, VT 05001

Serving the Villages of Hartford•West Hartford•White River Junction•Wilder•Queuechee
website: www.hartford-vt.org
Telephone: (802) 295-9353 Fax: (802) 295-6382

Name of Event: ________________________________

Date(s) of Event: _______________ Event Hours: _______________ # of attendees: __________

Applicant/Organization: ___________________________________________ Phone: ____________________

Location of Event: ________________________________________________

Contact Person(s) and Address: ______________________________________

____________________________________________________________________

Detailed Description of Event
(To include: purpose, arrangements for parking, crowd control, traffic safety and such other measures as will maintain the security and safety of the persons involved in the assemblage and the general public.) Separate Permits are required for: Fireworks Displays/Parades/ Liquor Control Board Festival and Special Events.

____________________________________________________________________

____________________________________________________________________

____________________________________________________________________

____________________________________________________________________

____________________________________________________________________

Signature: Event Promoter

Date

Signature: Landowner (if applicable)

Services Requested: Please Describe Services Requested: (Please check all that apply)

Police □

Fire □

Public Works □

Recreation □

Zoning □

Approved □ Denied □

Town Manager Signature

Date Approved

PUBLIC ASSEMBLIES PERMIT 2011 (6/28/2011 Selectboard Meeting)
* For Town Use Only *

Department Comments
*Please include # of employees and hours for coverage and the rates of pay.*

**POLICE:**

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**FIRE:**

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**ZONING:**

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**PUBLIC WORKS:**

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**RECREATION:**

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<th>No. of Employees</th>
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