**Hartford Fire Department**

*Fire Prevention Division*

812 VA Cutoff Rd., White River Jct., VT  05001  
Office: 802-295-3232 Fax: 802-295-5143

# CHANGE OF USE OR OWNERSHIP 
**INSPECTION REQUEST**

<table>
<thead>
<tr>
<th>Name of Building or Association:</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Physical location:</th>
</tr>
</thead>
<tbody>
<tr>
<td>(911 address)</td>
</tr>
<tr>
<td>number and street name</td>
</tr>
<tr>
<td>city/town</td>
</tr>
<tr>
<td>zip code</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Unit Number or Letter:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of Units in Building:</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Building Number or Letter:</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>List other unit numbers/letters:</th>
</tr>
</thead>
<tbody>
<tr>
<td>(within building)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Current Owner Name:</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Owner Mailing Address:</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Owner Phone Number:</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Inspection Requested by:</th>
</tr>
</thead>
</table>

**For Buildings in which a Change of Use applies:**

<table>
<thead>
<tr>
<th>Building Current Use:</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Building Proposed Use:</th>
</tr>
</thead>
</table>

**Fee: $125.00**

Please make the check out to the Hartford Fire Department

Send the check to:

Hartford Fire Department
812 VA Cutoff Rd., White River Jct., VT  05001

<table>
<thead>
<tr>
<th>This section for office use only</th>
</tr>
</thead>
<tbody>
<tr>
<td>Site #</td>
</tr>
<tr>
<td>--------</td>
</tr>
<tr>
<td>Check from</td>
</tr>
</tbody>
</table>